

# COMMUNITY PRIMARY SCHOOLS: ADMISSIONS CRITERIA 2012 – 2013

**(excluding Fox Primary School which has different arrangements)**

**Applicants with a signed Statement of Special Educational Needs (SEN) which names one of the Royal Borough's community schools will be placed at that school via the SEN process as set out in Section 324 of the Education Act 1996.**

**Ashburnham, Marlborough and Thomas Jones have been adapted to afford access to pupils in wheelchairs. Subject to individual case circumstances, first priority will be to children whose physical needs make it impractical for them to be admitted to other schools.**

If there are more applications to the school than there are places available, the Royal Borough will allocate places in the following order of priority.

1. Children in Public Care, also known as Looked After Children in care of the local authority. The child's social worker must submit a letter to the Royal Borough confirming the legal status of the child and the local authority to which the child is in care, and quoting the child's full name and current address.
2. The Director of School's Services, as advised by senior officers, may on an individual basis give priority to applicants who can demonstrate that admission to a particular community school is necessary on the grounds of professionally supported medical or social need. Parent/carers must supply details of any such special factors at the time of the original application together with recent supporting documentation. Such applications will not be considered without professional support, such as a letter or report from a doctor, consultant or social worker which must not be no more than six months old. All information submitted will be regarded as confidential.
3. To brothers and sisters of children already on the roll of the school who will still be in the school at the time the applicant is admitted. This includes half brothers or half sisters, adopted brothers or sisters, stepbrothers or stepsisters or the children of the partner of the parent or carer provided that they live at the same address as the applicant.

**If in any of the categories 1, 2 or 3 there are more applicants than there are places available, priority will be given to applicants who live nearest the school on the basis described in 4 below. If there are two or more applicants in categories 1, 2 or 3 who live at exactly the same distance from the school, the offer of a place will be decided by random allocation.**

4. To children who live nearest the school. Nearness to the school will be calculated using a straight line (as the crow flies) measurement from the child's home 'address point' determined by Ordnance Survey Data to the centre of the school grounds as determined by the Royal Borough using its computerised measuring system. The child living closest to the school will receive the highest priority. Accessibility by car or public transport will be disregarded.

If applicants share the same address point (for example, those who live in the same block of flats or shared house) priority will be given to those who live closest to the ground floor and then by ascending flat number order. Routes will be measured to four decimal places (if necessary). If, in the unlikely event that two or more applicants live at exactly the same distance from the school; the offer of a place will be decided by random allocation.