



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA

THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA

FORWARD PLAN OF KEY DECISIONS MARCH 2010 TO JUNE 2010

The Council is required by law to publish once a month a Forward Plan of Key Decisions proposed to be taken over the coming four months. Key decisions are defined as any executive-side matter that is not already delegated to officers which:

- (i) *involves income or expenditure of £100,000 or more; and/or*
- (ii) *is likely to have a significant impact¹ on the community in one or more electoral wards.*

Notes:

1. *For example (a) a decision to close a facility, alter services or carry out street works **would** be a key decision whereas (b) a matter which has no obvious impact on local people, such as an internal Council policy, **would not**. Where a decision is likely to have a significant impact, but only on a very small number of people, this will not be a key decision if it is under the financial threshold; however, in accordance with good practice, the decision-maker should ensure that those affected are informed in sufficient time for them to have an input into the decision-making process.*
2. *Responses to consultation documents or representations on external issues where the comments to be submitted are consistent with Council policy and/or are part of an on-going dialogue within that established policy will not constitute a key decision. However, where a significant or substantive new response is required, this **will** constitute a key decision.*

3. *In the case of any strategy or plan, the key decision or decisions will be made at the meeting where the strategy or plan is discussed - or through the individual Cabinet Member decision route as appropriate. Subsequent discussion and decisions about the finalising of any text consequent upon such considerations will not be deemed to be a key decision.*
4. *Grants of £20,000 or more to voluntary organisations are deemed in normal circumstances to have a 'significant impact on the community' and will therefore be key decisions.*
5. *In any case of uncertainty, the matter in question shall be treated as a key decision. Furthermore the Leader or any Cabinet Member can give notice that they wish themselves to take any executive-side decision within their portfolio that would otherwise fall within an officer's delegated authority (i.e. recall a specific delegated matter) subject to the usual requirements around advance publicity on the Forward Plan.*
6. *Any matter that does not fall within the above definition is delegated to the relevant officer of the Authority - albeit that any officer can, where he sees fit to do so, consult with the relevant decision-taker prior to taking any decision falling within his delegated authority.*

The attached Forward Plan is a list of all such proposed decisions. It represents a snapshot of the decisions in the system as at 1 February 2010. This document will be updated on the first working day of each month. For more up-to-date information, please contact the Council's Cabinet Office on 020 7361 3950, or see the version on the Council's website at www.rbkc.gov.uk. This is updated daily.

The Council also offers a weekly e-mail bulletin of current Key Decisions listed in an easy to digest format. Please contact the Cabinet Office if you would like to subscribe to this free service.

Classification of Key Decisions Criteria



High impact/high public interest: *A key decision that is likely to have a major impact on service users, residents or businesses and where there is prospect of significant public interest. This decision would be expected to feature planned consultation with the OSC and the public.*



High impact/low public interest: *Such a key decision would meet all the above criteria on impact, but would not be expected to be of particularly public interest. This decision would be expected to feature planned consultation with the OSC and the public.*



Routine/low public interest: *A key decision that is of a relatively routine nature where the OSC would not wish to get involved.*

Merrick Cockell
Leader of the Council

Monday, 1 February 2010

Forward Plan of Key Decisions March-June 2010

Decision-maker reference details shown below as follows: Cabinet Member for Community Safety - Cllr Warwick Lightfoot (N); Cabinet Member for Corporate Services - Cllr Miss Barbara Campbell (C); Cabinet Member for Education and Libraries - Cllr James Husband (E); Cabinet Member for Family and Children's Services - Cllr Shireen Ritchie (S); Cabinet Member for Finance and Property - Cllr Thomas Fairhead (F); Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health - Cllr Julie Mills (H); Cabinet Member for Service Improvement and Regeneration - Cllr Tim Ahern (B); Cabinet Member for Transportation, Environment and Leisure - Cllr Nicholas Paget-Brown (R); Deputy Leader and Cabinet Member for Planning Policy and Housing Policy - Cllr Daniel Moylan (P); Leader - Cllr Merrick Cockell (L); Full Cabinet (K).

Decision-rating details shown below as follows: ♦ - Routine/low public interest: A key decision that is of a relatively routine nature where the Scrutiny Committee would not wish to get involved.; ♦♦ - High impact/low public interest: Such a key decision would meet all the above criteria on impact, but would not be expected to be of particularly public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public.; ♦♦♦ - High impact/high public interest: A key decision that is likely to have a major impact on service users, residents or businesses and where there is prospect of significant public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public..

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‡ contains exempt information. Summary available on request.

| Key Decision to be considered | Rating | Decision Maker | Main Consultees | Date to be implemented | Report available | Referral Committees |
|---|--------|--|--|-------------------------|------------------|--|
| <p>Implementation of Service User Contributions Policy Ref: 03275/10/H/A The report seeks agreement to a number of outstanding policy decisions regarding the implementation of the contributions policy for Adult Social Care services.</p> | ♦♦♦ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | There was extensive consultation when the Contributions Policy was agreed (KD03231, 10 December 2009). | Not before 04 Mar 10 | Yes | Housing, Environmental Health and Adult Social Care Scrutiny Committee |
| <p>HRA Parking Improvement Pilot Ref: 03288/10/H/A To introduce scheme(s) to maximise revenue from TMO parking facilities throughout the Royal Borough. In addition to implementing new processes to ensure that vacant bays, spaces and garages are re-let without delay, there is planned the introduction of a) charging for visitor permits b) a new permit format to deter fraud and c) renting bays/spaces/garages not required by residents to local businesses.</p> | ♦♦♦ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | None | Not before 26 Mar 10 | No | Housing, Environmental Health and Adult Social Care Scrutiny Committee |

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| <p>Restructuring of children's locality social work teams Ref: 03252/10/S/A It is proposed to improve terms and conditions for social workers by moving from seven to six paired locality social work teams. The aim is to achieve change without the reduction of services to families by taking firm action to reduce bureaucracy.</p> | ◆◆ | <p>Cabinet Member for Family and Children's Services Cllr Shireen Ritchie</p> | <p>The matter was discussed at the FCS Scrutiny Committee on 27 January 2010</p> | <p>Not before 05 Mar 10</p> | <p>Yes</p> | <p>Family and Children's Services Scrutiny Committee</p> |
| <p>Joint Dementia Strategy Ref: 03282/10/H/A To agree the Joint Dementia Strategy for Kensington and Chelsea and to agree for the strategy to progress to planning and implementation.</p> | ◆◆ | <p>Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills</p> | <p>Older People's Project Board Clinicians (CNWL and Primary Care) Practice Based Commissioning Group Dementia Services Development Centre (Stirling University)</p> | <p>Not before 05 Mar 10</p> | <p>No</p> | <p>Housing, Environmental Health and Adult Social Care Scrutiny Committee</p> |
| <p>Redirection of Family Services Commissioning Ref: 03024/09/S/A Family Services have reviewed, with early years staff the use and need for the number of Day Care places currently commissioned. This revealed a surfeit of places. The plan is to redirect this funding to identified needs.</p> | ◆◆ | <p>Cabinet Member for Family and Children's Services Cllr Shireen Ritchie</p> | <p>None</p> | <p>Not before 26 Mar 10</p> | <p>No</p> | <p>Family and Children's Services Scrutiny Committee</p> |

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| <p>Capacity Building for the Voluntary Sector Ref: 03216/09/H/A One off grant payment of £29,000 to Kensington and Chelsea Social Council to undertake a number of specific capacity building initiatives with voluntary sector organisations in support of the Councils personalisation programme, People First.</p> | ◆◆ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | None | Not before 26 Mar 10 | No | Housing, Environmental Health and Adult Social Care Scrutiny Committee |
| <p>Community Meals Ref: 03220/09/H/A To award a contract to a provider for community meals. The Royal Borough of Kensington and Chelsea currently provide a community meals service. The current contract with Apetito Ltd is due to expire and a competitive tender process will take place.</p> | ◆◆ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | None | Not before 26 Mar 10 | No | Housing, Environmental Health and Adult Social Care Scrutiny Committee |
| <p>This report will have a Part B appendix</p> | | | | | | |
| <p>Adoption of Trees and Development Supplementary Planning Document Ref: 03304/10/P/A We are proposing that the above SPD is adopted in accordance with Strategic Objective No.5 (SO5.) of RBKC's Tree Strategy. The SPD sets out the Council's requirements when considering trees as part of a new planning application.</p> | ◆◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | All consultee's on the LDF database. Plus the report to be discussed at the 8 March Public Realm Scrutiny Committee Meeting. | Not before 30 Mar 10 | No | Public Realm Scrutiny Committee |

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| <p>Award of Contract for a Carers Hub Service Ref: 03226/10/H/A Through consultation we have identified the need for better coordination of information, advice and existing carers services and have agreed to work jointly with NHS Kensington and Chelsea. In November 2009 the Royal Borough will commence a tendering process for a Carers Hub Service to commence in April 2010 and is seeking approval to award a contract to the successful organisation.</p> | ◆◆ | <p>Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills</p> | <p>NHS Kensington and Chelsea Local carers</p> | <p>Not before 31 Mar 10</p> | <p>No</p> | <p>Housing, Environmental Health and Adult Social Care Scrutiny Committee</p> |
| <p>This report will have a Part B appendix.</p> <p>Contract for the Provision of Cleaning and Janitorial Supplies Ref: 03284/10/C/A To join the LCSG contract to enable the Council to procure adhoc cleaning and janitorial supplies and protective clothing as required.</p> | ◆ | <p>Cabinet Member for Corporate Services Cllr Miss Barbara Campbell</p> | <p>None</p> | <p>Not before 01 Mar 10</p> | <p>No</p> | <p>Cabinet and Corporate Services Scrutiny Committee</p> |
| <p>Novation Agreement with Nuffield Health Ref: 03296/10/R/A The Council's Leisure Centre contract for the operation of Kensington Leisure Centre and Chelsea Sports Centre was awarded to Cannons Health and Fitness Ltd on 30th November 2005. Subsequently the company was taken over by Nuffield Health on 30th November 2007 and this decision is to approve the novation of the terms and conditions to the new organisation.</p> | ◆ | <p>Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown</p> | <p>None</p> | <p>Not before 01 Mar 10</p> | <p>No</p> | <p>Public Realm Scrutiny Committee</p> |

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| <p>Kensington and Chelsea Partnership - Partnership Apprenticeship Scheme Ref: 03247/10/F/A Contracting London Apprenticeship Company to employ 5 apprentices to be hosted by member organisations of the Kensington and Chelsea Partnership. These apprenticeships will be offered in business administration, customer services and facilities management and candidates will be offered a minimum of two work placements within different KCP organisations for the duration of the scheme.</p> | ◆ | <p>Cabinet Member for Finance and Property Cllr Thomas Fairhead</p> | Kensington and Chelsea Partnership | Not before 02 Mar 10 | Yes | Cabinet and Corporate Services Scrutiny Committee |
| <p>Release of Funding from Transformation Fund (Severance Reserve) Ref: 03286/10/F/B Approval for financing the cost of redundancy, with early retirement of the Principal Building Control Surveyor from the Council's 'Transformation Fund' (Severance Reserve)</p> | ◆ | <p>Cabinet Member for Finance and Property Cllr Thomas Fairhead</p> | None | Not before 02 Mar 10 | No ‡ | Cabinet and Corporate Services Scrutiny Committee |

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| <p>Maxilla Nursery School, Maxilla Walk, W10 - lease renewal Ref: 03259/10/F/A To renew the lease of premises at Maxilla Nursery Schools and Children's Centre where the Council is currently a tenant.</p> <p>This is a joint decision with The Cabinet Member for Family and Children's Services and the Cabinet Member for Service Improvement and Regeneration.</p> <p>There will be a part B appendix to the report.</p> | ◆ | Cabinet Member for Finance and Property Cllr Thomas Fairhead | None | Not before 04 Mar 10 | Yes | Cabinet and Corporate Services Scrutiny Committee Family and Children's Services Scrutiny Committee |
| <p>Sustainable Modes of travel to School Strategy Ref: 03150/09/R/A Acceptance of a new sustainable modes of travel to school strategy for the Royal Borough.</p> | ◆ | Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown | None | Not before 05 Mar 10 | No | Public Realm Scrutiny Committee |
| <p>Free Personal Care; The Royal Borough's Consultation Response Ref: 03290/10/H/A The decision is seeking approval to formally respond to the Department of Health's (DH) consultation on proposals for regulations and guidance on the Personal Care at Home Bill.</p> | ◆ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | None | Not before 08 Mar 10 | Yes | Housing, Environmental Health and Adult Social Care Scrutiny Committee |

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| <p>Adoption of the Local Development Scheme 2010 Ref: 03270/10/P/A To adopt the Local Development Scheme, which replaces the Local Development Scheme adopted in March 2009. This document sets out the priorities, timetable and program for preparing the Local Development Framework over the next 3 years.</p> | ◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | 1. Mayor for London required to approve the LDS 2. Government Office for London | Not before 10 Mar 10 | Yes | Public Realm Scrutiny Committee |
| <p>Deletion of Employment Zone SPGs. Ref: 03287/10/P/A The Key Decision formally deletes the Supplementary Planning Guidance that will be superseded by the policies within the Core Strategy, or by a soon to be adopted replacement Supplementary Planning Document.</p> | ◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | None | Not before 10 Mar 10 | Yes | Housing, Environmental Health and Adult Social Care Scrutiny Committee |
| <p>Annual Review of Charges for Waste Management, Culture and Leisure Ref: 03242/09/R/A To determine fees/charges for 2010/11 charged by Waste Management, Culture and Leisure Services including commercial waste collections, museums, Opera Holland Park, and the Ecology Centre.</p> | ◆ | Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown | Nuffield Health (Council's sport centres contractor), Quadron (Council's grounds maintenance contractor) | Not before 12 Mar 10 | Yes | Public Realm Scrutiny Committee |
| <p>Traffic and Transportation Work Programme 2010/11 Ref: 03263/10/R/A To seek your approval to the work programme of the Traffic and Transportation Policy Service for the new fiscal year.</p> | ◆ | Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown | None | Not before 12 Mar 10 | No | Public Realm Scrutiny Committee |

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|---|--------|---|----------------------------------|-------------------------|------------------|---|
| <p>Strategic Development Agreements Ref: 03244/10/P/A To agree an approach to charging for services provided to developers in relation to the development of strategic sites in the borough.</p> | ◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | None | Not before 12 Mar 10 | No | Public Realm Scrutiny Committee |
| <p>Community Safety External Funding 2010/11 Ref: 03295/10/N/A To accept external funds to be used for community safety purposes in 2010/11 and agree how these funds, and mainstream community safety funding, should be used.</p> | ◆ | Cabinet Member for Community Safety Cllr Warwick Lightfoot | Community Safety Programme Board | Not before 15 Mar 10 | No | Cabinet and Corporate Services Scrutiny Committee |
| <p>Adult and Community Learning: Award of contracts for the academic year 2010-11 Ref: 03261/09/E/A To approve the award of contracts for Adult and Community Learning provision for the academic year 2010-11</p> | ◆ | Cabinet Member for Education and Libraries Cllr James Husband | None | Not before 15 Mar 10 | No | Family and Children's Services Scrutiny Committee |
| <p>School Keep Clear Markings Ref: 03258/10/R/A A decision is sought to install keep clear markings outside six schools in the borough.</p> | ◆ | Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown | None | Not before 15 Mar 10 | No | Public Realm Scrutiny Committee |
| <p>Kensington Memorial Park - Replacement Tennis Courts Contract Award Ref: 03273/10/R/A The award of the Contract for the 3 replacement Tennis Courts and surround fencing at KMP.</p> | ◆ | Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown | None | Not before 15 Mar 10 | No | Public Realm Scrutiny Committee |

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| <p>Response to the Mayor of London's Draft Municipal Waste Management Strategy Ref: 03303/10/R/A To agree to recommended response to the Mayor of London's consultation on this Strategy, the deadline for which is 15 March 2010.</p> | ◆ | <p>Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown</p> | None | Not before 15 Mar 10 | No | Public Realm Scrutiny Committee |
| <p>53 Elm Park Gardens, SW10 Ref: 03277/10/F/A Sale of boiler house roof, part of front lightwell and front under pavement vault at 53 Elm Park Gardens, SW10 to leaseholder.</p> | ◆ | <p>Cabinet Member for Finance and Property Cllr Thomas Fairhead</p> | None | Not before 16 Mar 10 | Yes | Cabinet and Corporate Services Scrutiny Committee |
| <p>This report will have a part B appendix</p> <p>Installation of voltage power optimisation units to Corporate buildings Ref: 03297/10/C/A Voltage optimisation technology will reduce the council building's energy consumption; reduce expenditure on energy and reduce the council's carbon emissions. This is not being tendered out as there is only one provider in the whole of Europe to provide voltage optimisation units specifically for energy efficiency, encompassing other power management facilities in a single unit.</p> <p>There will be a Part B appendix to this report.</p> | ◆ | <p>Cabinet Member for Corporate Services Cllr Miss Barbara Campbell</p> | None | Not before 17 Mar 10 | No | Cabinet and Corporate Services Scrutiny Committee |

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|--|--------|---|---|--|------------------|---|
| <p>Service Review of the Well-Being Centre Ref: 03174/09/H/B To agree the recommendations for the further development of the Wellbeing Centre.</p> | ◆ | <p>Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills</p> | <p>St Mungo's Community Housing Association, key stakeholders and Wellbeing Centre members have been consulted.</p> | <p>Not before 17 Mar 10</p> | <p>No</p> | <p>Housing, Environmental Health and Adult Social Care Scrutiny Committee</p> |
| <p>Decision to be taken at the Supporting People Commissioning Body on 25 February 2010.</p> | | | | | | |
| <p>Revised eligibility criteria for accessing and moving on from Supporting People Services Ref: 03266/10/H/A To agree the recommendations to adopt revised eligibility criteria when the proposed structure of the new assessment team has been agreed.</p> | ◆ | <p>Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills</p> | <p>Principles consulted on in move on strategy seminars with SP providers.</p> | <p>Not before 17 Mar 10</p> | <p>No ‡</p> | <p>Housing, Environmental Health and Adult Social Care Scrutiny Committee</p> |
| <p>The decision will be taken by the Supporting People Commissioning Body on 25 February.</p> | | | | | | |

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| <p>Re-tendering of Highway Works Term Contracts - Public Lighting Maintenance and New Works and Highway Ref: 03274/10/R/A This report follows the Executive Director's decision taken in March 2009 to proceed to competition for the renewal of the Public Lighting Maintenance and New Works and Highway Improvement and Associated Works term contracts. It is now recommended that tender for this contract is accepted from the bids received.</p> <p>There will be a part B appendix to this KD</p> | ◆ | Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown | None | Not before 17 Mar 10 | No | Public Realm Scrutiny Committee |
| <p>Development of local learning resource service for young disabled people with complex support needs Ref: 03268/10/H/A Agreement to fund a local family-led organisation to provide services to young disabled people with complex support needs and in so doing develop a specification for a future service</p> | ◆ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | Young disabled people and their families | Not before 19 Mar 10 | No | Housing, Environmental Health and Adult Social Care Scrutiny Committee |
| <p>Response to consultation on proposed legislative changes involving Houses in Multiple Occupation Ref: 03294/10/P/A To respond to DCLG, and object to the current HMO consultation, emphasising the important role HMOs make to housing provision and recognising importance of flat-sharing within London and the Borough.</p> | ◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | Cllr Mills. | Not before 19 Mar 10 | No | Housing, Environmental Health and Adult Social Care Scrutiny Committee |

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| <p>Award of Contract: Assisted Transport for Children with Special Educational Needs (Framework) Ref: 03184/10/E/A Award of Contract to Suppliers allowing them onto a Framework from which suppliers will be selected to perform Call-Off Contracts (being the provision of a vehicle, driver and escort to take a child(ren) to and from school.</p> <p>This is a joint decision with the Cabinet Member for Family and Children's Services</p> | ◆ | Cabinet Member for Education and Libraries Cllr James Husband | None | Not before 23 Mar 10 | No | Family and Children's Services Scrutiny Committee |
| <p>Award of Contract for Catering Services in Children's Centres, Nurseries and Schools Ref: 03183/10/E/A Award of contracts on behalf of schools' governing bodies to suppliers providing meals to FCS establishments throughout the borough.</p> | ◆ | Cabinet Member for Education and Libraries Cllr James Husband | Governing Bodies of all participating schools; OSC and users of the service | Not before 24 Mar 10 | No | Family and Children's Services Scrutiny Committee |
| <p>Revised Charges at Leighton House Museum Ref: 03201/09/R/A Proposals for introduction of revised charges at Leighton House Museum following the completion of Phase 2 restoration.</p> | ◆ | Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown | Contracted Caterers in respect of lettings charges | Not before 24 Mar 10 | No | Public Realm Scrutiny Committee |
| <p>Planning and Design Guidelines for 100 West Cromwell Road Ref: 02994/08/P/A To agree the adoption of the Planning and Design guidelines</p> | ◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | No external consultees | Not before 24 Mar 10 | No | Public Realm Scrutiny Committee |

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| <p>Release of Funding from Severance Reserve (Finance, Information Systems and Property). Ref: 03301/10/F/B Approval is sought for funding a redundancy and early retirement in Finance, Information Systems and Property from the Severance Reserve.</p> | ◆ | Cabinet Member for Finance and Property Cllr Thomas Fairhead | UNISON, GMB | Not before 25 Mar 10 | No ‡ | Cabinet and Corporate Services Scrutiny Committee |
| <p>Response to LB Wandsworth LDF Preferred Options on Development Management Ref: 03262/10/P/A The London Borough of Wandsworth is seeking views on its preferred options for Development Management and site allocations policies. As an adjoining borough, various of these have potentially significant impact on the Royal Borough. The decision at this stage is to determine the Council's representations.</p> | ◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | None | Not before 25 Mar 10 | No | Public Realm Scrutiny Committee |
| <p>Strategic Review of Supporting People Funded Learning Disabilities Services Ref: 02789/08/H/A To agree the learning disabilities and strategic review recommendations.</p> <p>This decision will be taken at the Supporting People Commissioning Body Meeting on 21 September 2009.</p> | ◆ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | No external consultees. | Not before 26 Mar 10 | Yes | Housing, Environmental Health and Adult Social Care Scrutiny Committee |

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| <p>Stable Way Management Agreement Ref: 03200/09/H/A We are seeking approval for the updated management agreement between the Royal Borough and the London Borough of Hammersmith and Fulham to provide services to the Traveller Site at Stable Way.</p> | ◆ | <p>Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills</p> | <p>The London Borough of Hammersmith and Fulham</p> | <p>Not before 26 Mar 10</p> | No | <p>Housing, Environmental Health and Adult Social Care Scrutiny Committee</p> |
| <p>Development of accommodation and employment initiatives for single vulnerable people funded by a Pub Ref: 03228/09/H/A To agree to the establishment of a work and housing pilot funded by a Government of London and Department of Health grant.</p> | ◆ | <p>Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills</p> | <p>Local Strategic Partnership Third Sector preferred partners.</p> | <p>Not before 26 Mar 10</p> | No | <p>Housing, Environmental Health and Adult Social Care Scrutiny Committee</p> |
| <p>To agree to spend the grant as identified in the proposal.</p> | | | | | | |
| <p>Part B appendix if needed.</p> | | | | | | |
| <p>Award of Supporting People Contracts for Mental Health Accommodation-based Services (High Support) Ref: 03249/10/H/A The cabinet member is asked to agree the award of Supporting People contracts for mental health accommodation-based services (high support)</p> | ◆ | <p>Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills</p> | <p>Adult Social Care, Primary Care Trust, CNWL Trust.</p> | <p>Not before 26 Mar 10</p> | No | <p>Housing, Environmental Health and Adult Social Care Scrutiny Committee</p> |
| <p>There will be a Part B appendix.</p> | | | | | | |

March 2010

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| Key Decision to be considered | Rating | Decision Maker | Main Consultees | Date to be implemented | Report available | Referral Committees |
|--|--------|--|--|------------------------|------------------|--|
| <p>Award of Supporting People Contracts for Mental Health Accommodation-based Services (medium support) Ref: 03250/10/H/A The Cabinet Member is asked to agree the award of Supporting People contracts for mental health accommodation-based services (medium support).</p> <p>There will be a Part B appendix.</p> | ◆ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | Adult Social Care, Primary Care Trust, CNWL. | Not before 26 Mar 10 | No | Housing, Environmental Health and Adult Social Care Scrutiny Committee |
| <p>Community Equipment-Service Contract Ref: 03276/10/H/A Provision of community equipment service. Key Decision to create a framework contract was issued on 23 July 2009. This Key Decision relates to authority to place a service contract under the framework.</p> | ◆ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | None | Not before 26 Mar 10 | No | Housing, Environmental Health and Adult Social Care Scrutiny Committee |
| <p>Award of SP Contracts for Mental Health Accommodation-based Services (High Support Services) Ref: 03300/10/H/B To agree the award of Supporting People contracts for Turning Point mental health accommodation-based services (high support).</p> <p>This decision will be taken outside the SP Commissioning Body on 25 February 2010 and the KDR will be forwarded to Commissioning Body members.</p> | ◆ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | Adult Social Care, PCT, CNWL | Not before 26 Mar 10 | No ‡ | Housing, Environmental Health and Adult Social Care Scrutiny Committee |

March 2010

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|--|--------|---|--|-------------------------|------------------|---|
| LDA Employment Pilot Funding Ref: 03209/09/B/A To receive and allocate up to £75,000 of funding from the London Development Agency to be used for an 18 month employment pilot within the Borough. | ◆ | Cabinet Member for Service Improvement and Regeneration Cllr Tim Ahern | None | Not before 26 Mar 10 | No | Cabinet and Corporate Services Scrutiny Committee |
| 63/65 Chelsea Manor Street, SW3 - lease renewal Ref: 03278/10/F/A Lease renewal | ◆ | Cabinet Member for Finance and Property Cllr Thomas Fairhead | None | Not before 27 Mar 10 | No | Cabinet and Corporate Services Scrutiny Committee |
| This report will have a part B appendix. | | | | | | |
| Approval of Library Service Stock Development Principles Ref: 03306/10/E/A To approve principles as the basis for stock selection and management in the library service. This document is the statement of the rationale behind library service stock selection and management. It is intended as a working document for use by staff. It will also be issued in summary form as a public statement. It's use ensures a consistency of approach to all matters relating to stock provision in the Royal Borough's libraries. Because circumstances change, principles and methods need to develop in response to those changes so this document will be reviewed on an annual basis. | ◆ | Cabinet Member for Education and Libraries Cllr James Husband | The document was drawn up taking a range of objectives into account. Library users have been consulted on their views on stock holdings during 2009. There was also a major periodicals review which included public consultation in 2009. | Not before 30 Mar 10 | No | Family and Children's Services Scrutiny Committee |

March 2010

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|--|--------|--|---|------------------------|------------------|--|
| <p>Fees and Charges 2010-2011 for HHASC Ref: 03305/10/H/A Adoption of Fees and Charges for the Hosuing, Health and Adult Social Care Business Group from 1st April 2010 to 31st March 2011.</p> | ◆ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | None | Not before 30 Mar 10 | No | Housing, Environmental Health and Adult Social Care Scrutiny Committee |
| <p>Cycle Hire Scheme - Consideration of an Objection to Changes to the TMO (Russell Road) Ref: 03307/10/R/A To report an objection to a proposed change to the Council's Traffic Management Orders to facilitate the creation of a cycle hire docking station in Russell Road.</p> | ◆ | Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown | This KDR reports the results of a public consultation on a proposed change to a traffic management order. | Not before 30 Mar 10 | No | Public Realm Scrutiny Committee |
| <p>Tavistock Square - Environmental Improvements Ref: 03281/10/R/A To advise of the outcome of consultation carried out in November-December 2009 and present proposals for taking the design work forward on the basis of the consultation responses</p> | ◆ | Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown | None | Not before 31 Mar 10 | No | Public Realm Scrutiny Committee |
| <p>Annual review of Charges for 2010/11 Ref: 03225/10/P/A To agree the level of non delegated charges for the Planning and Borough Development Business Group's services.</p> | ◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | None | Not before 31 Mar 10 | No | Public Realm Scrutiny Committee |

This report will have a Part B appendix

April 2010

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|---|--------|--|--|-------------------------|------------------|--|
| Tall Buildings Supplementary Planning Document (SPD) Ref: 03045/09/P/A To adopt the Tall Buildings Supplementary Planning Document. | ◆◆◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | 1. Statutory Consultees: i.e. Government departments and local groups 2. Residents Associations and other organisations 3. Businesses/Large developers and Landholders 4. Private individuals 5. Consulted with the OSC on the Public Realm on 11 November 2008 | Not before 30 Apr 10 | No | Public Realm Scrutiny Committee |
| Stable Way annual rent increase 2010/2011 Ref: 03291/10/H/A Approval for an above inflation rent increase at Stable Way for 2010/2011 | ◆◆ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | London Borough of Hammersmith and Fulham, and Hammersmith and Fulham Homes. | Not before 02 Apr 10 | No | Housing, Environmental Health and Adult Social Care Scrutiny Committee |
| Clearings Supplementary Planning Document Ref: 02811/08/P/A To approve the document as a supplementary planning document as part of the Local Development Framework | ◆◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | This Key Decision will be discussed at the Public Realm OSC | Not before 30 Apr 10 | No | Public Realm Scrutiny Committee |
| Corporate Services fees and Charges for 2010/11 Ref: 03298/10/C/A To set Fees and Charges for the Registrars Service and for the Conference and Events (Halls Lettings) Service | ◆ | Cabinet Member for Corporate Services Cllr Miss Barbara Campbell | To set Fees and Charges for the Registrars Service and for the Conference and Events (Halls Lettings) Service | Not before 01 Apr 10 | No | Cabinet and Corporate Services Scrutiny Committee |

April 2010

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|--|--------|---|-----------------|-------------------------|------------------|---|
| <p>Family and Children's Services Charges for 2010/11 Ref: 03257/10/S/A To seek approval for revised fees and charges for Family and Children's Services in 2010/11.</p> <p>This is joint decision with the Cabinet Member for Education and Libraries</p> | ◆ | Cabinet Member for Family and Children's Services Cllr Shireen Ritchie | None | Not before 01 Apr 10 | No | Family and Children's Services Scrutiny Committee |
| <p>Think Family Implementation Grant Ref: 03302/10/S/A This report seeks approval for the acceptance of funding from the Department for Children, Schools and Families (DCSF) of £ 354,968. The acceptance of this funding will ensure the effective delivery of the Parenting Strategy 2008-2011 and a Youth Crime Family Intervention Project (FIP).</p> | ◆ | Cabinet Member for Family and Children's Services Cllr Shireen Ritchie | None | Not before 01 Apr 10 | No | Family and Children's Services Scrutiny Committee |
| <p>Miscellaneous Parking Matters Ref: 03299/10/R/A Seeking approval to implement various minor changes to the parking controls, subject to the statutory procedures and the consideration of any objections that may arise during the public consultation stage.</p> | ◆ | Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown | None | Not before 01 Apr 10 | No | Public Realm Scrutiny Committee |

April 2010

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|---|--------|---|-----------------|-------------------------|------------------|---|
| <p>Planning Property Data Systems Integration Ref: 03292/10/P/A To seek approval to finance the cost of undertaking a programme of work to review property related data held in electronic systems across the Planning and Borough Development Business Group, correct errors and duplications in addresses and data, then merge systems and potentially automate data making cashable savings and improving customer service.</p> <p>Decision to be taken by Cllr Fairhead also.</p> | ◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | None | Not before 01 Apr 10 | No | Cabinet and Corporate Services Scrutiny Committee Housing, Environmental Health and Adult Social Care Scrutiny Committee |
| <p>Digitisation of Planning History Microfiche Ref: 03293/10/P/B To seek approval to finance the cost of digitising 100,000 planning history microfiche, supporting principles of 'Smartest Council' and Enterprise Architecture, facilitating mobile working and contributing to preparedness for the SPACE Programme.</p> <p>Decision will also be taken by Cllr Fairhead</p> | ◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | None | Not before 01 Apr 10 | No ‡ | Cabinet and Corporate Services Scrutiny Committee Housing, Environmental Health and Adult Social Care Scrutiny Committee |

April 2010

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|--|--------|--|--------------------------|-------------------------|------------------|--|
| <p>The Department For Culture, Media and Sport's Consultation Paper - Proposal to Exempt Small Live Mus Ref: 03271/10/R/A The Government intends to exclude live music events held wholly inside permanent buildings for audiences not exceeding 100 people to be exempt from any licensing requirement contained in the Licensing Act 2003. The Key Decision proposes that the Royal Borough oppose this proposal on the grounds that necessary protections would be removed for residents if live music events were allowed in the absence of proper controls.</p> | ◆ | <p>Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown</p> | None | Not before 09 Apr 10 | No | Housing, Environmental Health and Adult Social Care Scrutiny Committee |
| <p>Framework Contract for Provision of Printing Services: Award of Contract Ref: 03230/10/C/A To implement a framework contract and appoint a number of suppliers capable of providing printing services to the Council as required.</p> | ◆ | <p>Cabinet Member for Corporate Services Cllr Miss Barbara Campbell</p> | None | Not before 22 Apr 10 | No | Cabinet and Corporate Services Scrutiny Committee |
| <p>Budget Monitoring 2009/10 - Quarter 4 Ref: 03265/10/K/A To agree budget virements and/or transfers to/from reserves as outlined in the report</p> | ◆ | <p>Full Cabinet The Full Cabinet</p> | No external consultation | Not before 23 Apr 10 | No | Cabinet and Corporate Services Scrutiny Committee |

April 2010

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|--|--------|---|---|-------------------------|------------------|---------------------------------|
| <p>St Luke's Gardens Amenity Building Ref: 02984/08/R/B Approval of scope, procurement methodology and expenditure for the new amenity building at St. Luke's Gardens. This is phase 6 (Of 7) of the ongoing improvement works to the whole park.</p> <p>This report will have a part B appendix</p> | ◆ | <p>Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown</p> | <p>External: GCP Architects and Rider Levett Bucknall.</p> <p>Members of the OSC will be consulted by email when the report is available.</p> | Not before 30 Apr 10 | No | Public Realm Scrutiny Committee |
| <p>Street Furniture Review - King's Road Ref: 03283/10/R/A To report on the results of consultation and to seek approval to rationalise the existing street furniture, install new bicycle racks and bollards from the Woodhouse Geo range and to upgrade pedestrian crossing facilities on King's Road.</p> | ◆ | <p>Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown</p> | <p>Kensington Society Chelsea Society Local residents to be consulted</p> | Not before 30 Apr 10 | No | Public Realm Scrutiny Committee |

May 2010

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|--|--------|--|---|-------------------------|------------------|---|
| <p>Asbestos Removal in Kensington Town Hall - Proceed to Tender Ref: 03233/09/C/A Agreement to proceed to tender to have asbestos removed in Kensington Town Hall. Works for the SPACE Programme are due to start in Kensington Town Hall in September 2010. RBKC have a duty of care to have all of the Asbestos removed in Kensington Town Hall before this project can commence. Failure to comply could endanger Council employees as well as breaching Health and Safety Legislation.</p> | ◆ | <p>Cabinet Member for Corporate Services Cllr Miss Barbara Campbell</p> | None | Not before 13 May 10 | No | Cabinet and Corporate Services Scrutiny Committee |
| <p>Consideration of Objections to Proposed Car Club Bay Locations Ref: 03280/10/R/A The decision make recommendations on whether or not car club bay locations which attracted objections should be implemented.</p> | ◆ | <p>Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown</p> | None | Not before 31 May 10 | No | Public Realm Scrutiny Committee |
| <p>Access Design Guide Supplementary Planning Document Ref: 02470/06/P/A To approve, following consultation, the Access Design Guide for use in the consideration of planning applications</p> | ◆ | <p>Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan</p> | <p>All those on the LDF Consultation Database were given prior notification. 14 'general' consultation bodies, 20 consultants from the 'Health' and 'Utilities' organisations advertised in local newspapers Council's website</p> | Not before 31 May 10 | No | Public Realm Scrutiny Committee |

June 2010

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|---|---------------|--|------------------------|-------------------------------|-------------------------|--|
| Piper House, St Marks Road, W11 1RQ - Appointment of Consultant Architects Ref: 03134/09/H/A To approve the appointment of Consultant Architects to undertake the design and contract administration of the refurbishment of Piper House. | ◆ | Cabinet Member for Housing Services, Adult Social Care, Public Health and Environmental Health Cllr Julie Mills | No external consultees | Not before 25 Jun 10 | No | Housing, Environmental Health and Adult Social Care Scrutiny Committee |

This will be a joint decision with Cllr Fairhead, Cabinet Member for Finance and Property.

This report will have a Part B appendix.

+ 4 Months

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|---|---------------|---|---|-------------------------------|-------------------------|---------------------------------|
| Chelsea Conservation - possible inclusion of Donne Place Ref: 02552/07/P/A To decide whether Donne Place should be included in the Chelsea conservation area following public consultation. | ◆ | Deputy Leader and Cabinet Member for Planning Policy and Housing Policy Cllr Daniel Moylan | Chelsea Society, English Heritage, residents of Donne Place | Not before 30 Jul 10 | No | Public Realm Scrutiny Committee |