



THE ROYAL BOROUGH OF  
KENSINGTON  
AND CHELSEA

## THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA

### FORWARD PLAN OF KEY DECISIONS JULY 2010 TO OCTOBER 2010

The Council is required by law to publish once a month a Forward Plan of Key Decisions proposed to be taken over the coming four months. Key decisions are defined as any executive-side matter that is not already delegated to officers which:

- (i) *involves income or expenditure of £100,000 or more; and/or*
- (ii) *is likely to have a significant impact<sup>1</sup> on the community in one or more electoral wards.*

#### **Notes:**

1. *For example (a) a decision to close a facility, alter services or carry out street works **would** be a key decision whereas (b) a matter which has no obvious impact on local people, such as an internal Council policy, **would not**. Where a decision is likely to have a significant impact, but only on a very small number of people, this will not be a key decision if it is under the financial threshold; however, in accordance with good practice, the decision-maker should ensure that those affected are informed in sufficient time for them to have an input into the decision-making process.*
2. *Responses to consultation documents or representations on external issues where the comments to be submitted are consistent with Council policy and/or are part of an on-going dialogue within that established policy will not constitute a key decision. However, where a significant or substantive new response is required, this **will** constitute a key decision.*

3. *In the case of any strategy or plan, the key decision or decisions will be made at the meeting where the strategy or plan is discussed - or through the individual Cabinet Member decision route as appropriate. Subsequent discussion and decisions about the finalising of any text consequent upon such considerations will not be deemed to be a key decision.*
4. *Grants of £20,000 or more to voluntary organisations are deemed in normal circumstances to have a 'significant impact on the community' and will therefore be key decisions.*
5. *In any case of uncertainty, the matter in question shall be treated as a key decision. Furthermore the Leader or any Cabinet Member can give notice that they wish themselves to take any executive-side decision within their portfolio that would otherwise fall within an officer's delegated authority (i.e. recall a specific delegated matter) subject to the usual requirements around advance publicity on the Forward Plan.*
6. *Any matter that does not fall within the above definition is delegated to the relevant officer of the Authority - albeit that any officer can, where he sees fit to do so, consult with the relevant decision-taker prior to taking any decision falling within his delegated authority.*

The attached Forward Plan is a list of all such proposed decisions. It represents a snapshot of the decisions in the system as at 1 July 2010. This document will be updated on the first working day of each month. For more up-to-date information, please contact the Council's Cabinet Office on 020 7361 3950, or see the version on the Council's website at [www.rbkc.gov.uk](http://www.rbkc.gov.uk). This is updated daily.

The Council also offers a weekly e-mail bulletin of current Key Decisions listed in an easy to digest format. Please contact the Cabinet Office if you would like to subscribe to this free service.

## Classification of Key Decisions Criteria



**High impact/high public interest:** *A key decision that is likely to have a major impact on service users, residents or businesses **and** where there is prospect of significant public interest. **This decision would be expected to feature planned consultation with the OSC and the public.***



**High impact/low public interest:** *Such a key decision would meet all the above criteria on impact, but would not be expected to be of particularly public interest. **This decision would be expected to feature planned consultation with the OSC and the public.***



**Routine/low public interest:** *A key decision that is of a relatively routine nature where the OSC would not wish to get involved.*

Merrick Cockell  
Leader of the Council

*Thursday, 1 July 2010*

# Forward Plan of Key Decisions July-October 2010

Decision-maker reference details shown below as follows: Cabinet Member for Adult Social Care, Public Health and Environmental Health - Cllr Julie Mills (A); Cabinet Member for Civil Society - Cllr Tim Ahern (C); Cabinet Member for Education and Libraries - Cllr Elizabeth Campbell (E); Cabinet Member for Family and Children's Services - Cllr Shireen Ritchie (S); Cabinet Member for Finance and IT - Cllr Warwick Lightfoot (F); Cabinet Member for Housing and Property - Cllr Tim Coleridge (H); Cabinet Member for Transportation, Environment and Leisure - Cllr Nicholas Paget-Brown (T); Deputy Leader and Cabinet Member for Planning Policy - Cllr Daniel Moylan (P); Leader - Cllr Merrick Cockell (L); Full Cabinet (K).

Decision-rating details shown below as follows: ♦ - Routine/low public interest: A key decision that is of a relatively routine nature where the Scrutiny Committee would not wish to get involved.; ♦♦ - High impact/low public interest: Such a key decision would meet all the above criteria on impact, but would not be expected to be of particularly public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public.; ♦♦♦ - High impact/high public interest: A key decision that is likely to have a major impact on service users, residents or businesses and where there is prospect of significant public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public..

## July 2010

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‡ contains exempt information. Summary available on request.

Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Discretionary Rate Relief Criteria Ref: 03341/10/B/A To agree new criteria for applying Discretionary Rate Relief to the local voluntary sector and not for profit organisations.	♦♦♦	Cabinet Member for Civil Society Cllr Tim Ahern	To be reported to Cabinet and Corporate Services Scrutiny Committee prior to key decision.	Not before 01 Jul 10	No	Cabinet and Corporate Services Scrutiny Committee
This will be a joint decision with the Cabinet Member for Finance and IT.						

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Tall Buildings Supplementary Planning Document (SPD) Ref: 03045/09/P/A To adopt the Tall Buildings Supplementary Planning Document.	◆◆◆	Deputy Leader and Cabinet Member for Planning Policy Cllr Daniel Moylan	1. Statutory Consultees: i.e. Government departments and local groups 2. Residents Associations and other organisations 3. Businesses/Large developers and Landholders 4. Private individuals 5. Consulted with the OSC on the Public Realm on 11 November 2008	Not before 28 Jul 10	No	Public Realm Scrutiny Committee
HRA Parking Improvement Pilot Ref: 03288/10/H/A To introduce scheme(s) to maximise revenue from TMO parking facilities throughout the Royal Borough. In addition to implementing new processes to ensure that vacant bays, spaces and garages are re-let without delay, there is planned the introduction of a) charging for visitor permits b) a new permit format to deter fraud and c) renting bays/spaces/garages not required by residents to local businesses.	◆◆◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 30 Jul 10	No	Housing, Environmental Health and Adult Social Care Scrutiny Committee
Tender for a home improvement and advice agency Ref: 03340/10/H/B Request approval to proceed with tendering a new service incorporating the Home Improvement Agency and advice service for private sector residents.	◆◆◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 30 Jul 10	No ‡	Housing, Environmental Health and Adult Social Care Scrutiny Committee

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<p>TMO Office Accommodation            Ref: 03343/10/H/A            The TMO seeks approval to construct an office on World's End Estate. This will provide additional/improved office accommodation and offer customers based in the south of the Borough improved access to services.</p>	◆◆◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 30 Jul 10	No	Housing, Environmental Health and Adult Social Care Scrutiny Committee
<p>Ellesmere House - Acceptance of Tender from Care UK for Remedial Works            Ref: 03364/10/A/B            Approval to accept a tender obtained by Care UK, the care provider at Ellesmere Home for Older People, for the remedial works to the home and day centre following the negotiated settlement between the Council and the developer of the home.</p>	◆◆	Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Julie Mills	Care UK Ltd.	Not before 19 Jul 10	No ‡	Housing, Environmental Health and Adult Social Care Scrutiny Committee
<p>Joint decision with Councillor Warwick Lightfoot, Cabinet Member for Finance and IT.</p>						
<p>Redirection of Family Services Commissioning            Ref: 03024/09/S/A            Family Services have reviewed, with early years staff the use and need for the number of Day Care places currently commissioned. This revealed a surfeit of places. The plan is to redirect this funding to identified needs.</p>	◆◆	Cabinet Member for Family and Children's Services Cllr Shireen Ritchie	None	Not before 23 Jul 10	No	Family and Children's Services Scrutiny Committee

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<p>Clearings Supplementary Planning Document            Ref: 02811/08/P/A            To approve the document as a supplementary planning document as part of the Local Development Framework</p>	◆◆	Deputy Leader and Cabinet Member for Planning Policy Cllr Daniel Moylan	This Key Decision will be discussed at the Public Realm OSC	Not before 28 Jul 10	No	Public Realm Scrutiny Committee
<p>Housing Revenue Account Outturn Report 2009/2010            Ref: 03348/10/H/A            To recommend slippage of budget into 2010/11 to continue work started in 2009/10</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 01 Jul 10	No	Housing, Environmental Health and Adult Social Care Scrutiny Committee
<p>Re-tendering of Highway Works Term Contract - Highway Improvement and Associated Works 2010-2015            Ref: 03317/10/R/A            This report follows the Executive Director's decision taken in March 2009 to proceed to competition for the renewal of the Highway Improvement and Associated Works term contracts. It is now recommended that tender for this contract is accepted from the bids received.</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 01 Jul 10	No ‡	Public Realm Scrutiny Committee
<p>Removal of residents parking on Campden Hill Road            Ref: 03338/10/R/A            Removal of 6.5 metres of residents parking until September 2012 in order to install a temporary zebra crossing on Campden Hill Road, north of Tor Gardens, for the benefit of Holland Park School.</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 01 Jul 10	Yes	Public Realm Scrutiny Committee

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<p>Park Walk Primary School - Lift Access Project, Award of Tender            Ref: 03350/10/E/A            The award of tender for the construction and installation of lift access at Park Walk Primary School, Park Walk, SW10 OAY</p> <p>There will be a Part B appendix to the report.</p>	◆	Cabinet Member for Education and Libraries Cllr Elizabeth Campbell	English Heritage	Not before 02 Jul 10	No	Family and Children's Services Scrutiny Committee
<p>Response to the Mayor of London's air quality strategy 'Clearing the air'.            Ref: 03355/10/T/A            To approve the proposed response which comments on the Mayor's latest policies for improving air quality in London.</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 05 Jul 10	No	Public Realm Scrutiny Committee
<p>Trial of Two Way Cycling in One Way Streets and Use of the No Entry Signs with Except Cycle Plates            Ref: 03354/10/T/A            The report provides the results of the trial scheme to allow two way cycling in five selected one way streets using No Entry signs with Except cycles plates. The report seeks approval to making permanent the experimental Traffic Management Order allowing two way cycling in Holland Street, Old Court Place and Thackeray Street.</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 06 Jul 10	Yes	Public Realm Scrutiny Committee

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<p>Portobello Business Centre - Funding Agreement for 2010/11 to 2012/13            Ref: 03357/10/C/A            Key decision to seek approval to the Royal Borough's financial contribution to the Portobello Business Centre (PBC) for the period 2010/11 to 2012/13.</p>	◆	Cabinet Member for Civil Society Cllr Tim Ahern	None	Not before 07 Jul 10	Yes	Cabinet and Corporate Services Scrutiny Committee
<p>To agree recommend's for the future devel't of the Council's Outreach Service for Rough Sleepers            Ref: 03324/10/H/B            To agree recommendations arising from a review of the Council's Outreach Services for Rough Sleepers and the wider street population.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 07 Jul 10	No ‡	Housing, Environmental Health and Adult Social Care Scrutiny Committee
<p>To be approved at Supporting People Commissioning Body.</p>						
<p>Access Supplementary Planning Document            Ref: 03335/10/P/A            To adopt the Supplementary Planning Document on Access.</p>	◆	Deputy Leader and Cabinet Member for Planning Policy Cllr Daniel Moylan	Persons on the Local Development Framework Database	Not before 08 Jul 10	No	Public Realm Scrutiny Committee
<p>Targeted Mental Health in Schools Project Fund            Ref: 03362/10/S/A            Approval to accept the grant of £220,500 associated with the Targeted Mental Health in Schools Project Fund from Department for Education (DfE) Project Fund for 2010/11.</p>	◆	Cabinet Member for Family and Children's Services Cllr Shireen Ritchie	Children's Workforce Partners	Not before 09 Jul 10	Yes	Family and Children's Services Scrutiny Committee

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<p>Award of a Supporting People contract for a complex needs service from the Framework Agreement.            Ref: 03349/10/H/B            To agree the procurement of a Supporting People contract for a complex needs service for the single homeless.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 09 Jul 10	No ‡	Housing, Environmental Health and Adult Social Care Scrutiny Committee
<p>Supporting People Homeless Families/ Teenage Parents Review            Ref: 03353/10/H/A            To agree recommendations from the review of the homeless families/ teenage parents supporting people provision within the Borough. Decision to be taken at Supporting People Commissioning Body on 7 July 2010.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	Discussions with providers have taken place in carrying out the strategic review. They have been advised that this will inform future commissioning recommendations.	Not before 14 Jul 10	No ‡	Housing, Environmental Health and Adult Social Care Scrutiny Committee
<p>St Luke's Gardens Amenity Building            Ref: 02984/08/R/B            Approval of scope, procurement methodology and expenditure for the new amenity building at St. Luke's Gardens. This is phase 6 (Of 7) of the ongoing improvement works to the whole park.</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	<p>External: GCP Architects and Rider Levett Bucknall.</p> <p>Members of the OSC will be consulted by email when the report is available.</p>	Not before 15 Jul 10	No	Public Realm Scrutiny Committee

This report will have a part B appendix

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<p>Westway environmental improvements at St marks road and Bramley Road key decision report            Ref: 03331/10/R/A            To appoint the preferred contractor to implement the environmental improvements to the Westway at St Marks Road and Bramley Road, following the recently complete competitive tender process.</p>	◆	<p>Cabinet Member for Transportation, Environment and Leisure            Cllr Nicholas Paget-Brown</p>	None	Not before 15 Jul 10	No	Public Realm Scrutiny Committee
<p>NHS Kensington and Chelsea approved peer mentoring bid            Ref: 03319/10/S/A            The Royal Borough has secured £159,900 of funding from NHS Kensington and Chelsea for the financial periods 2009/10 and 2010/11 to run a peer mentoring project for young people aged up to 19 years.            The aim of the project is to improve the health and wellbeing of Royal Borough young people through the provision of support and guidance via a peer mentoring programme. The programme will operate in centres attended by children and young people in Kensington and Chelsea.</p>	◆	<p>Cabinet Member for Family and Children's Services            Cllr Shireen Ritchie</p>	None	Not before 16 Jul 10	No	Family and Children's Services Scrutiny Committee

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<p>Award of Contract: Provision of Short Term Respite Homecare Services            Ref: 03356/10/S/A            To seek approval to award a contract to provide short term respite homecare services for children with disabilities and support for their carers and families. There will be a Part B appendix to this report.</p>	◆	Cabinet Member for Family and Children's Services Cllr Shireen Ritchie	None	Not before 23 Jul 10	No	Family and Children's Services Scrutiny Committee
<p>Council Housing: A Real Future-The Royal Borough's Consultation Response            Ref: 03361/10/H/A            The consultation document proposes the dismantling of the current system for funding Council Housing and to set up a new self-financing model. Councils are asked to comment on whether they would be willing and able to move to this regime by 2011/12.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 23 Jul 10	No	Housing, Environmental Health and Adult Social Care Scrutiny Committee
<p>Joint decision with Cllr Warwick Lightfoot, Cabinet Member for Finance and IT.</p>						
<p>Budget Monitoring 2010/11 - Quarter 1 Overview            Ref: 03345/10/K/A            To agree budget virements and/or transfers to/from reserves as outlined in the report</p>	◆	Full Cabinet The Full Cabinet	No external consultation	Not before 23 Jul 10	No	Cabinet and Corporate Services Scrutiny Committee
<p>Revenue and Capital Outturn 2009/10            Ref: 03346/10/K/A            To report outturn revenue and capital expenditure for the financial year 2009/10</p>	◆	Full Cabinet The Full Cabinet	No external consultation	Not before 23 Jul 10	No	Cabinet and Corporate Services Scrutiny Committee

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<p>Medium Term Budget Prospects and Business Planning            Ref: 03347/10/K/A            This paper sets out the three year framework for Medium Term Budget Prospects and Business Planning starting 2011/12</p>	◆	Full Cabinet The Full Cabinet	None directly - the decision forms the basis of the business and financial planning cycle, which is subject to consultation with residents and Scrutiny Committees	Not before 23 Jul 10	No	Cabinet and Corporate Services Scrutiny Committee
<p>Efficiency and Value for Money - Strategy and Efficiency Plan 2010/11            Ref: 03344/10/K/A            The paper will outline the approach to improving value for money and efficiency for 2010/11 and beyond. Cabinet will be asked to endorse the Efficiency Strategy and Plan subject to any comments.</p>	◆	Full Cabinet The Full Cabinet	No external consultation	Not before 24 Jul 10	No	Cabinet and Corporate Services Scrutiny Committee
<p>St Luke's Gardens Toilet Building            Ref: 03360/10/T/A            Approval of scope, procurement methodology and expenditure for the new toilet building at St Luke's Gardens. This is phase 6 (of 7) of the ongoing improvement works to the whole Park.</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	GCP Architects; Rider Levett Bucknall.	Not before 25 Jul 10	No	Public Realm Scrutiny Committee
<p>There will be a Part B (confidential) appendix.</p>						

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<p>Asbestos Removal in Kensington Town Hall - Proceed to Tender            Ref: 03233/09/C/A            Agreement to proceed to tender to have asbestos removed in Kensington Town Hall. Works for the SPACE Programme are due to start in Kensington Town Hall in September 2010. RBKC have a duty of care to have all of the Asbestos removed in Kensington Town Hall before this project can commence. Failure to comply could endanger Council employees as well as breaching Health and Safety Legislation.</p>	◆	Cabinet Member for Civil Society Cllr Tim Ahern	None	Not before 28 Jul 10	No	Cabinet and Corporate Services Scrutiny Committee
<p>Contract for the supply of Mobile Phones and Blackberry            Ref: 03330/10/C/A            Enter into a contract for the supply of Mobile phones and Blackberry following the Mobile e-Auction jointly funded by Capital Ambition and the Office of Government Commerce (OGC). The e-Auction was held on 16 March 2010.</p>	◆	Cabinet Member for Civil Society Cllr Tim Ahern	CCAG	Not before 28 Jul 10	No	Cabinet and Corporate Services Scrutiny Committee
<p>Access Design Guide Supplementary Planning Document            Ref: 02470/06/P/A            To approve, following consultation, the Access Design Guide for use in the consideration of planning applications</p>	◆	Deputy Leader and Cabinet Member for Planning Policy Cllr Daniel Moylan	All those on the LDF Consultation Database were given prior notification. 14 'general' consultation bodies, 20 consultants from the 'Health' and 'Utilities' organisations advertised in local newspapers Council's website	Not before 28 Jul 10	No	Public Realm Scrutiny Committee

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<p>Planning and Design Guidelines for 100 West Cromwell Road            Ref: 02994/08/P/A            To agree the adoption of the Planning and Design guidelines</p>	◆	Deputy Leader and Cabinet Member for Planning Policy Cllr Daniel Moylan	No external consultees	Not before 28 Jul 10	No	Public Realm Scrutiny Committee
<p>Strategic Development Agreements            Ref: 03244/10/P/A            To agree an approach to charging for services provided to developers in relation to the development of strategic sites in the borough.</p>	◆	Deputy Leader and Cabinet Member for Planning Policy Cllr Daniel Moylan	None	Not before 28 Jul 10	No	Public Realm Scrutiny Committee
<p>Planning Property Data Systems Integration            Ref: 03292/10/P/A            To seek approval to finance the cost of undertaking a programme of work to review property related data held in electronic systems across the Planning and Borough Development Business Group, correct errors and duplications in addresses and data, then merge systems and potentially automate data making cashable savings and improving customer service.</p>	◆	Deputy Leader and Cabinet Member for Planning Policy Cllr Daniel Moylan	None	Not before 28 Jul 10	No	Cabinet and Corporate Services Scrutiny Committee Housing, Environmental Health and Adult Social Care Scrutiny Committee

This is a joint decision with Cllr Lightfoot, Cabinet Member for Finance and IT.

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<p>Agreement with the Westway Development Trust for use of facilities at the Westway Sports Centre            Ref: 03367/10/C/A            The current Agreement with the Westway Development Trust for the use of sports facilities at the Westway Sports Centre can be terminated in September 2011 if notice is given by 31 August 2010. The Council needs to decide whether to give notice of termination.</p>	◆	Cabinet Member for Civil Society Cllr Tim Ahern	Westway Development Trust	Not before 30 Jul 10	No	Cabinet and Corporate Services Scrutiny Committee
<p>Stable Way Management Agreement            Ref: 03200/09/H/A            We are seeking approval for the updated management agreement between the Royal Borough and the London Borough of Hammersmith and Fulham to provide services to the Traveller Site at Stable Way.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	The London Borough of Hammersmith and Fulham	Not before 30 Jul 10	No	Housing, Environmental Health and Adult Social Care Scrutiny Committee
<p>Interim Management Order ; St Charles Square W10            Ref: 03321/10/H/A            To seek agreement for the use of powers to make an Interim Management Order at a house of multiple occupation (HMO) in St Charles Square, W10 where conditions pose a risk to the safety and health of the occupiers.</p> <p>There will be a Part B Appendix to this Report.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 30 Jul 10	No	Housing, Environmental Health and Adult Social Care Scrutiny Committee

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<p>Award of Supporting People contracts for single homeless services 2010-2011            Ref: 03322/10/H/B            To agree the procurement of Supporting People contracts for the single homeless in 2010-2011. One service will be subject to TUPE call off from the Framework Agreement.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 30 Jul 10	No ‡	Housing, Environmental Health and Adult Social Care Scrutiny Committee
<p>TMO Office Accommodation-Construction of Office in Existing Space on World's End Estate            Ref: 03337/10/H/A            To permit TMO to construct an office into existing undercroft space. TMO will fund construction, recouping cost through rent free period (rental figure agreed with property services) and deliver asset to RBKC for full rental at end of rent free period. This construction is in accordance with TMO improvement plan giving residents greater access to staff and services.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	Cllr Fairhead	Not before 30 Jul 10	No	Housing, Environmental Health and Adult Social Care Scrutiny Committee
<p>Award of SP Contract for Young People Accommodation-based Service (Medium Support)            Ref: 03342/10/H/B            The Cabinet Member is asked to agree the award of Supporting People contract for St Christopher's Fellowship for young people accommodation-based service (medium support).</p> <p>This is will have a Part B confidential appendix.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	Family and Children and Housing Options.	Not before 30 Jul 10	No	Housing, Environmental Health and Adult Social Care Scrutiny Committee

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<p>Framework agreement for disabilities services            Ref: 03351/10/H/A            The existing contractual arrangements for all our learning disabilities housing related support services will run until 31st March 2011. This report outlines the options available to procure these services and recommends that a framework agreement be developed.</p> <p>There will be a Part B (Confidential) Appendix.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	none	Not before 30 Jul 10	No	Housing, Environmental Health and Adult Social Care Scrutiny Committee
<p>Chelsea Conservation - possible inclusion of Donne Place            Ref: 02552/07/P/A            To decide whether Donne Place should be included in the Chelsea conservation area following public consultation.</p>	◆	Deputy Leader and Cabinet Member for Planning Policy Cllr Daniel Moylan	Chelsea Society, English Heritage, residents of Donne Place	Not before 30 Jul 10	No	Public Realm Scrutiny Committee
<p>RBKC (Notting Hill Carnival) (Temporary Restrictions) Traffic Order 2010            Ref: 03359/10/L/A            To make the Traffic Management Order that will close the road to facilitate the Notting Hill Carnival in 2010</p>	◆	Leader Cllr Merrick Cockell	TfI; London Notting Hill Carnival Ltd; Metropolitan Police Service	Not before 30 Jul 10	No	Public Realm Scrutiny Committee

# August 2010

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 ‡ contains exempt information. Summary available on request.

Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Response to the consultation on the Mayor of London's proposed changes to the Congestion Charge            Ref: 03370/10/T/A            Seeking approval for the Council's response to the statutory consultation on the Mayor of London's proposed changes to the Congestion Charging Scheme. These include the removal of the Western Extension which currently covers the majority of the Royal Borough.</p>	◆◆	<p>Cabinet Member for Transportation, Environment and Leisure            Cllr Nicholas Paget-Brown</p>	<p>Media Channels to respond direct to the Mayor of London's consultation themselves.</p>	<p>Not before            02 Aug 10</p>	No	Public Realm Scrutiny Committee
<p>Pedestrian Facilities for Linden Gardens            Ref: 03363/10/T/A            Proposed scheme to upgrade signals and provide pedestrian facilities on all arms of the junction of Notting Hill Gate and Linden Gardens.</p>	◆	<p>Cabinet Member for Transportation, Environment and Leisure            Cllr Nicholas Paget-Brown</p>	<p>None</p>	<p>Not before            01 Aug 10</p>	No	Public Realm Scrutiny Committee

# September 2010

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Capital Planned Maintenance Programme - Chelsea Sports Centre - Phase Two Pool Upgrade Works            Ref: 03366/09/T/B            Appointment of Consultants and the Award of Contract for the deferred and revised Pool Upgrade Works which were originally part of the second phase of the major maintenance works planned for Chelsea Sports Centre focusing on the sustainability, efficiency and safety of the utility supplies and services to the building as a whole.</p> <p>There will be a PART B Appendix</p>	◆	<p>Cabinet Member for Transportation, Environment and Leisure            Cllr Nicholas Paget-Brown</p>	None	Not before 01 Sep 10	No	Public Realm Scrutiny Committee
<p>Appointment of a Contractor for Digitisation of Planning History Microfiche            Ref: 03358/10/P/A            To confirm the appointment of the contractor to digitise 100,000 planning history microfiche. Funding for this work was agreed by Key Decision ref 03293/10/P/B.</p>	◆	<p>Deputy Leader and Cabinet Member for Planning Policy            Cllr Daniel Moylan</p>	None	Not before 08 Sep 10	No	Public Realm Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Transfer of responsibilities from the Catholic Children's Society (Westminster) Adoption Agency Ref: 03368/10/S/A The Council will acquire a responsibility for approximately 6,000 adoption case files of the society and the duties that flow from holding those files due to the planned closure of the Adoption Agency in the next financial year. Responsibility for transfer in such cases is set out in The Adoption Agency Regulations 2005 Section 43 (2)	◆	Cabinet Member for Family and Children's Services Cllr Shireen Ritchie	Catholic Children's Society (Westminster)	Not before 10 Sep 10	No	Family and Children's Services Scrutiny Committee

# October 2010

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Adoption of new 'Builders and Neighbours' Code for site re-developments Ref: 03369/10/A/A To approve a new piece of Council guidance that sets out the statutory legislation (largely outside the Planning regime) and codes of practice that developers should use whilst carrying out building works on site to make sure any disturbance to neighbours is minimal and any environmental impacts are mitigated as far as possible. It will also act as a guide for residents so they can know what to expect of developers.	◆◆◆	Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Julie Mills	The Ladbroke Association and other Residents' Associations	Not before 20 Oct 10	No	Housing, Environmental Health and Adult Social Care Scrutiny Committee

# October 2010

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>The Future of Piper House            Ref: 03365/10/K/A            To report on the consultation process regarding Piper House and consideration of the options for the future of Piper House.</p>	◆◆	<p>Full Cabinet            The Full Cabinet</p>	<p>Advocacy Project.</p>	<p>Not before            15 Oct 10</p>	<p>No</p>	<p>Cabinet and Corporate            Services Scrutiny            Committee</p>

There will be a Part B (confidential) appendix.

## + 4 Months

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Future management options for Stable Way Traveller Site            Ref: 03339/11/H/A            The Council is to invite tenders for the provision of an enhanced management service for Stable Way, a 20-pitch traveller site in the north of the Borough.</p>	◆◆	<p>Cabinet Member for Housing and Property            Cllr Tim Coleridge</p>	<p>None</p>	<p>Not before            01 Apr 11</p>	<p>No</p>	<p>Housing, Environmental            Health and Adult Social            Care Scrutiny Committee</p>