



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA

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FORWARD PLAN OF KEY DECISIONS MARCH 2011 TO JUNE 2011

The Council is required by law to publish once a month a Forward Plan of Key Decisions proposed to be taken over the coming four months. Key decisions are defined as any executive-side matter that is not already delegated to officers which:

- (i) *involves income or expenditure of £100,000 or more; and/or*
- (ii) *is likely to have a significant impact¹ on the community in one or more electoral wards.*

Notes:

1. *For example (a) a decision to close a facility, alter services or carry out street works **would** be a key decision whereas (b) a matter which has no obvious impact on local people, such as an internal Council policy, **would not**. Where a decision is likely to have a significant impact, but only on a very small number of people, this will not be a key decision if it is under the financial threshold; however, in accordance with good practice, the decision-maker should ensure that those affected are informed in sufficient time for them to have an input into the decision-making process.*
2. *Responses to consultation documents or representations on external issues where the comments to be submitted are consistent with Council policy and/or are part of an on-going dialogue within that established policy will not constitute a key decision. However, where a significant or substantive new response is required, this **will** constitute a key decision.*

3. *In the case of any strategy or plan, the key decision or decisions will be made at the meeting where the strategy or plan is discussed - or through the individual Cabinet Member decision route as appropriate. Subsequent discussion and decisions about the finalising of any text consequent upon such considerations will not be deemed to be a key decision.*
4. *Grants of £20,000 or more to voluntary organisations are deemed in normal circumstances to have a 'significant impact on the community' and will therefore be key decisions.*
5. *In any case of uncertainty, the matter in question shall be treated as a key decision. Furthermore the Leader or any Cabinet Member can give notice that they wish themselves to take any executive-side decision within their portfolio that would otherwise fall within an officer's delegated authority (i.e. recall a specific delegated matter) subject to the usual requirements around advance publicity on the Forward Plan.*
6. *Any matter that does not fall within the above definition is delegated to the relevant officer of the Authority - albeit that any officer can, where he sees fit to do so, consult with the relevant decision-taker prior to taking any decision falling within his delegated authority.*

The attached Forward Plan is a list of all such proposed decisions. It represents a snapshot of the decisions in the system as at 1 March 2011. This document will be updated on the first working day of each month. For more up-to-date information, please contact the Council's Cabinet Office on 020 7361 3950, or see the version on the Council's website at www.rbkc.gov.uk. This is updated daily.

The Council also offers a weekly e-mail bulletin of current Key Decisions listed in an easy to digest format. Please contact the Cabinet Office if you would like to subscribe to this free service.

Classification of Key Decisions Criteria



High impact/high public interest: *A key decision that is likely to have a major impact on service users, residents or businesses **and** where there is prospect of significant public interest. **This decision would be expected to feature planned consultation with the OSC and the public.***



High impact/low public interest: *Such a key decision would meet all the above criteria on impact, but would not be expected to be of particularly public interest. **This decision would be expected to feature planned consultation with the OSC and the public.***



Routine/low public interest: *A key decision that is of a relatively routine nature where the OSC would not wish to get involved.*

Merrick Cockell
Leader of the Council

Tuesday, 1 March 2011

Forward Plan of Key Decisions March-June 2011

Decision-maker reference details shown below as follows: Cabinet Member for Adult Social Care, Public Health and Environmental Health - Cllr Julie Mills (A); Cabinet Member for Civil Society - Cllr Tim Ahern (C); Cabinet Member for Education and Libraries - Cllr Elizabeth Campbell (E); Cabinet Member for Family and Children's Services - Cllr Shireen Ritchie (S); Cabinet Member for Finance and IT - Cllr Warwick Lightfoot (F); Cabinet Member for Housing and Property - Cllr Tim Coleridge (H); Cabinet Member for Transportation, Environment and Leisure - Cllr Nicholas Paget-Brown (T); Deputy Leader and Cabinet Member for Planning Policy - Cllr Daniel Moylan (P); Leader - Cllr Merrick Cockell (L); Full Cabinet (K).

Decision-rating details shown below as follows: ♦ - Routine/low public interest: A key decision that is of a relatively routine nature where the Scrutiny Committee would not wish to get involved.; ♦♦ - High impact/low public interest: Such a key decision would meet all the above criteria on impact, but would not be expected to be of particularly public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public..♦♦♦ - High impact/high public interest: A key decision that is likely to have a major impact on service users, residents or businesses and where there is prospect of significant public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public..

March 2011

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‡ contains exempt information. Summary available on request.

Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Service Users Contributions Policy-Next Steps Ref: 03499/11/A/A To agree amendments to current rates of contributions towards cost of their care from service users for the 2011/12 financial year. To agree proposed extension of contributions policy to further services.</p>	♦♦♦	<p>Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Julie Mills</p>	<p>Voluntary sector day centre and Mental Health day centre service users to be consulted.</p>	<p>Not before 07 Mar 11</p>	<p>Yes</p>	<p>Health, Environmental Health and Adult Social Care Scrutiny Committee</p>

Contact Officer: Steve Mellor

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>To agree participation in the development of a new Supporting People Joint Framework. Ref: 03498/11/H/A The existing joint procurement framework for SP services expires in 2012. The Royal Borough has been asked to be a key player in developing a new framework by the West London Supporting People Group and the West London Alliance; (the Borough is not a member of the WLA but would wish to collaborate).</p> <p>Agreement is sought for the Borough's participation in this initiative. A further Key Decision will be required to implement the Framework.</p> <p>(Contact officers: Amanda Johnson/Stephen Evans)</p>	◆◆◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None.	Not before 11 Mar 11	No	Housing and Property Scrutiny Committee

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<p>Response to the M of L's Oct 2010 Public consultation on the draft municipal waste strategy Ref: 03477/11/T/A The Key Decision report summarises the main implications of the proposed Strategy, and recommends that the Cabinet Member for for Transportation, Environment and Leisure sends a letter and responses to consultation questions to the GLA, subject to the subsequent full Key Decision approval process.</p> <p>Officer contact: Kathy May</p>	◆◆◆	<p>Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown</p>	Public Real - early Jan	Not before 15 Mar 11	Yes	Public Realm Scrutiny Committee
<p>Future of EPICS Day Centre Ref: 03510/11/A/A To meet the changing patterns of day centre use and budget requirements, a decision needs to be taken about the future of the EPICS day centre.</p> <p>(Contact Officer: Paul Rackham)</p>	◆◆◆	<p>Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Julie Mills</p>	Public/People who use EPICS/family carers/local voluntary sector groups/community groups/NHS organisations.	Not before 17 Mar 11	No	Health, Environmental Health and Adult Social Care Scrutiny Committee

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<p>Proposal to hold a 3 month consultation about FACS, eligibility criteria threshold for ASC Ref: 03511/11/A/B Sets out recommendations to consult on reviewing the eligibility threshold for adult social care services (ASC), which currently provides long term services to people with moderate, substantial and critical levels of need under the Fair Access to Care Services (FACS) criteria. The Council is proposing to only provide adult social care services to people with substantial and critical levels of need though information and advice will still be available to people with moderate needs.</p> <p>(Contact Officer: Pauline Mason)</p>	◆◆◆	Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Julie Mills	None.	Not before 17 Mar 11	No ‡	Health, Environmental Health and Adult Social Care Scrutiny Committee
<p>Private Sector Housing: Review of Financial Assistance Policy 2008-2013 Ref: 03512/11/H/A This is a recommendation to:</p> <p>1) revise the Council's Financial Assistance Policy to discontinue the majority of discretionary private sector renewal grants except those targeted at vulnerable residents for home security, accident prevention and fuel poverty.</p> <p>2) Transfer the grant delivery function from Environmental Health to the new Home Improvement and Advice Agency.</p> <p>(Contact officer: Kevin Thompson)</p>	◆◆◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 21 Mar 11	No	Housing and Property Scrutiny Committee

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Adoption of new 'Builders and Neighbours' Code for site re-developments Ref: 03369/10/A/A To approve a new piece of Council guidance that sets out the statutory legislation (largely outside the Planning regime) and codes of practice that developers should use whilst carrying out building works on site to make sure any disturbance to neighbours is minimal and any environmental impacts are mitigated as far as possible. It will also act as a guide for residents so they can know what to expect of developers.	◆◆◆	Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Julie Mills	The Ladbroke Association and other Residents' Associations	Not before 25 Mar 11	No	Health, Environmental Health and Adult Social Care Scrutiny Committee

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<p>New Housing Allocation Scheme Ref: 03448/11/H/A To approve the new Housing Allocation Scheme for Kensington and Chelsea, to note the comments received on the draft version of the scheme, which has been the subject of external consultation and to agree the implementation date for the new scheme. (Tony Heavey)</p>	◆◆◆	<p>Cabinet Member for Housing and Property Cllr Tim Coleridge</p>	<p>Consultees included Council members, relevant staff teams, housing applicants and a wide range of external organisations operating within the Royal Borough. These included the TMO, social landlords, voluntary organisations, advice agencies, law centres and solicitors. Consultation took place through a series of briefing seminars at the Town Hall and attendance at the TMO Board meeting. All Common Housing Register applicants were notified in writing of the draft policy consultation and invited to briefing sessions. The draft policy, on line survey, video introduction by Councillor Coleridge and details of the consultation were made available on the RBKC website.</p>	<p>Not before 25 Mar 11</p>	<p>No</p>	<p>Housing and Property Scrutiny Committee</p>

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<p>Silchester - Confirm'n of 2 Bidders to be Invited to Participate in Detailed Compet. Dialogue Ref: 03475/11/H/B Officers will have assessed the initial proposals submitted by three bidders for the development of the Silchester Garages site by mid-February 2011. This report will outline the process to members and ask members to agree which of the two bidders should be shortlisted and invited to participate in detailed competitive dialogue. (Ruth Angel)</p>	◆◆	<p>Cabinet Member for Housing and Property Cllr Tim Coleridge</p>	<p>Notting Barns Councillors, residents on estates, ADKC</p>	<p>Not before 04 Mar 11</p>	<p>No ‡</p>	<p>Housing and Property Scrutiny Committee</p>
<p>Procurement of disabilities services through a Framework Agreement Ref: 03453/11/H/A To agree the list of providers entered on a Framework Agreement for independent living disabilities services, including accommodation based and floating support services.</p>	◆◆	<p>Cabinet Member for Housing and Property Cllr Tim Coleridge</p>	<p>Existing providers</p>	<p>Not before 14 Mar 11</p>	<p>Yes</p>	<p>Health, Environmental Health and Adult Social Care Scrutiny Committee Housing and Property Scrutiny Committee</p>

This will be a joint decision with Cllr Mills.

(Roger Keane)

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<p>Procurement of a Provider for Amy Garvey House through a Framework Agreement Ref: 03497/11/H/A To agree to award a contract to a provider on the framework agreement for independent living disabilities services. The chosen provider would be awarded a contract to run Amy Garvey House, a supported housing scheme for people with disabilities (transition).</p> <p>This will be a joint decision with Cllr Mills.</p> <p>There will be a Part B (confidential) Appendix.</p> <p>Contact: Roger Keane</p>	◆◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	Existing Providers.	Not before 14 Mar 11	Yes	Health, Environmental Health and Adult Social Care Scrutiny Committee Housing and Property Scrutiny Committee
<p>Ellesmere House - Acceptance of Tender from Care UK for Remedial Works Ref: 03364/10/A/B Approval to accept a tender obtained by Care UK, the care provider at Ellesmere Home for Older People, for the remedial works to the home and day centre following the negotiated settlement between the Council and the developer of the home.</p> <p>Joint decision with Councillor Warwick Lightfoot, Cabinet Member for Finance and IT.</p>	◆◆	Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Julie Mills	Care UK Ltd.	Not before 25 Mar 11	No ‡	Health, Environmental Health and Adult Social Care Scrutiny Committee

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<p>Procurement Recommendations for the Provision of Temporary Accommodation Ref: 03426/10/H/A The original plan to set up a framework agreement for the procurement of temporary accommodation has been suspended due to the uncertainty produced by the new Housing Benefit caps announced in June's emergency budget. This proposal is to put this procurement plan on hold for 12 months and to continue to procure on a spot purchasing basis in the interim.</p>	◆◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None.	Not before 25 Mar 11	No	Housing and Property Scrutiny Committee
<p>Approval of contractor for improvement works to the Stable Way Travellers' Site Ref: 03458/11/H/A A tender process has been initiated to deliver improvement works to the Stable Way Travellers' Site. Tenders are due back at the end of January 2011, and an analysis of the bids, and a recommendation for a selected contractor will be provided to the cabinet member for housing and Property for approval.</p> <p>There will be a Part B (Private) Appendix.</p>	◆◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	Residents of the Stable Way site. TFL Westway Development Trust LFCDA	Not before 25 Mar 11	No	Housing and Property Scrutiny Committee

Jane Trethewey

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<p>IMCA and PRPR Contract with Westminster City Council. Ref: 03496/11/A/A Whether RBKC enter into a contract (using the Council's seal) with Westminster City Council to receive Independent Mental Capacity Advocacy (IMCA) and Paid Relevant Person's Representative (PRPR) services under Westminster's contract with the independent provider, at an annual cost of £37, 798, for a 4-year period, with the option to extend for a further 3 years.</p> <p>There will be a Part B (confidential) appendix to this report.</p> <p>(Contact: Liz Gale)</p>	◆	Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Julie Mills	None.	Not before 04 Mar 11	No	Health, Environmental Health and Adult Social Care Scrutiny Committee
<p>Consideration of objection to proposed Car Club bay location on Ladbroke Grove Ref: 03434/10/T/A This paper sets out the single objection received during consultation and recommends implementing the car club bay.</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 06 Mar 11	No	Public Realm Scrutiny Committee
<p>Charges for Environmental Health Services Ref: 03501/11/A/A Annual update to fees and charges for services provided in EH including pest control and housing services.</p> <p>(Contact Officer: Ella Duggan)</p>	◆	Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Julie Mills	None.	Not before 08 Mar 11	No	Health, Environmental Health and Adult Social Care Scrutiny Committee

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<p>Annual review of charges for 2011/12 Ref: 03457/11/P/A To agree the level of non delegated charges for the Planning and Borough Development Business Group's services for the year 2011/12.</p> <p>Contact: Janette White</p>	◆	Deputy Leader and Cabinet Member for Planning Policy Cllr Daniel Moylan	None	Not before 09 Mar 11	No	Public Realm Scrutiny Committee
<p>Release of funding from the severance fund Ref: 03494/11/F/A The report seeks approval to finance the cost of 14 redundancies/early retirements (12.5FTE) in the Library service from the Severance fund. The redundancies are necessary to deliver cost savings in the revenue budget.</p> <p>There will be a part B (confidential) appendix to the report.</p> <p>(Contact: Jane Battye)</p>	◆	Cabinet Member for Finance and IT Cllr Warwick Lightfoot	Chairman of Cabinet and Corporate Services Scrutiny committee to be consulted	Not before 10 Mar 11	Yes	Cabinet and Corporate Services Scrutiny Committee
<p>Heating and Hot Water Charges in the Housing Revenue Account Ref: 03487/11/H/A To approve Heating and hot water charges in the HRA for 2010/2011.</p> <p>Contact Officer: Steve Mellor</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 11 Mar 11	Yes	Housing and Property Scrutiny Committee

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<p>Planning and Design Guidelines for 100 West Cromwell Road Ref: 02994/08/P/A To agree the adoption of the Planning and Design guidelines</p>	◆	Deputy Leader and Cabinet Member for Planning Policy Cllr Daniel Moylan	No external consultees	Not before 11 Mar 11	No	Public Realm Scrutiny Committee
<p>Health and Social Care qualifications training contract award Ref: 03507/11/A/A To agree the award of contracts for health and social care qualifications training.</p> <p>There will be a part B (confidential) appendix to this report.</p> <p>This will be a joint decision with the Cabinet Member for Family and Children's Services.</p> <p>(contact: Suzanne Martey)</p>	◆	Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Julie Mills	None	Not before 14 Mar 11	No	Family and Children's Services Scrutiny Committee Health, Environmental Health and Adult Social Care Scrutiny Committee
<p>Award of contract for building works to implement self service at the Central library Ref: 03505/11/E/A To approve the award of contract for building works to enable the introduction of self service in the Central Library.</p> <p>There will be a part B (confidential) appendix to this report.</p> <p>(Contact: Melanie Lower)</p>	◆	Cabinet Member for Education and Libraries Cllr Elizabeth Campbell	Public (Individuals and Focus Groups as part of the Refurbishment Project) Library Service Leadership Team Library Service Transformation Programme Board Library Staff	Not before 14 Mar 11	No	Family and Children's Services Scrutiny Committee

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<p>Ladbroke Grove - Road Safety and Streetscape Improvements Ref: 03419/11/T/A The report seeks approval to implement a number of measures to improve road safety and the streetscape along Ladbroke Grove.</p> <p>Officer contact Bob Romei</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 15 Mar 11	Yes	Public Realm Scrutiny Committee
<p>M of L's Cycle Hire Scheme - Consideration of an objection to changes to traffic management Ref: 03478/11/T/A This KDR will report objections to the creation of a cycle hire docking station in Sedding Street, and make recommendations as to whether or not to proceed.</p> <p>Contact Officer: Mark Chetwynd</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	The KDR reports the results of a public consultation on a proposed change to traffic management order	Not before 15 Mar 11	Yes	Public Realm Scrutiny Committee
<p>Mayor of London's cycle highway route 8 - Proposals for Chelsea Bridge Ref: 03493/11/T/A The report seeks approval of Transport for London's detailed design proposals for Cycle Super Highway Route 8 on Chelsea Bridge and the Chelsea Bridge Road approach to Grosvenor Road.</p> <p>Contact Officer: Bob Romei</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 15 Mar 11	Yes	Public Realm Scrutiny Committee

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<p>Miscellaneous Parking Matters Ref: 03461/11/T/A Seeking approval to implement various minor changes to the parking controls, subject to the statutory procedures and the consideration of any objections that may arise during the public consultation stage.</p> <p>Contact Officer: Kirk Deane</p>	◆	<p>Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown</p>	<p>Local residents and other interested parties (as part of the statutory consultation process).</p>	<p>Not before 16 Mar 11</p>	<p>Yes</p>	<p>Public Realm Scrutiny Committee</p>
<p>Corporate Services Fees and Charges 2011/12 Ref: 03506/11/C/A To set Fees and Charges for the Registrars Service and for the Conference and Events (Halls Lettings) Service.</p> <p>Contact Officer: Lyn Myers / Hitendra Godhania</p>	◆	<p>Cabinet Member for Civil Society Cllr Tim Ahern</p>	<p>None</p>	<p>Not before 17 Mar 11</p>	<p>No</p>	<p>Cabinet and Corporate Services Scrutiny Committee</p>
<p>Contract for the Management and Operation of the St Mary's Hospital Education Unit Ref: 03479/11/E/A Westminster City Council wish to extend the existing contract with Chelsea Children's Community School, Kensington and Chelsea, for a period of three years and to extend the scope of services delivered to include the tuition for pupils who are not attending school due to medical needs. (Rebecca Matthews & Diana Hall)</p>	◆	<p>Cabinet Member for Education and Libraries Cllr Elizabeth Campbell</p>	<p>None</p>	<p>Not before 18 Mar 11</p>	<p>No</p>	<p>Family and Children's Services Scrutiny Committee</p>

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<p>Award of contract to supply Central library furniture and fittings Ref: 03484/11/E/A To approve the award of contract to provide furniture and fittings to enable the introduction of self service in the Central Library. The total expected value of the contract is up to £100,000.</p> <p>There will be a Part B appendix to the report.</p> <p>(Contact: Melanie Lower)</p>	◆	Cabinet Member for Education and Libraries Cllr Elizabeth Campbell	None	Not before 18 Mar 11	No	Family and Children's Services Scrutiny Committee
<p>Family and Children's Services (excluding Library Services) charges for 2011/12 Ref: 03454/11/S/A To seek approval for revised fees and charges for Family and Children's Services (excluding the Library Service) in 2011/12.</p> <p>This will be a joint decision with the Cabinet Member for Education and Libraries</p> <p>(Contact officer: Mark Jarvis)</p>	◆	Cabinet Member for Family and Children's Services Cllr Shireen Ritchie	None	Not before 18 Mar 11	No	Family and Children's Services Scrutiny Committee

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<p>Restructuring proposals and changes to staffing within the Planning and Borough Development Ref: 03509/11/P/A To approve changes to the establishment and team structures within the Planning and Borough Development Business Group to achieve necessary savings and efficiencies.</p> <p>Contact Officer: Janette White</p>	◆	Deputy Leader and Cabinet Member for Planning Policy Cllr Daniel Moylan	None	Not before 24 Mar 11	No	Public Realm Scrutiny Committee
<p>Retender of LCSG Recruitment Advertising, Executive Search and Assessment/Testing Framework Contract Ref: 03383/11/C/A Recruitment Partnership framework when retendered for any or all of the 3 lots, recruitment advertising, executive search and assessment/testing.</p>	◆	Cabinet Member for Civil Society Cllr Tim Ahern	London Borough Recruitment Partnership	Not before 25 Mar 11	No	Cabinet and Corporate Services Scrutiny Committee
<p>Contract for the supply of IT Networking Equipment Ref: 03452/11/F/A To award a contract to a supplier of Computer Networking Equipment for the Council to replace the existing and aging network infrastructure to meet the needs of the Government Secure code of connection (GCSx) and tri-borough collaboration.</p> <p>Contact Officer: Russell Hookway</p>	◆	Cabinet Member for Finance and IT Cllr Warwick Lightfoot	Computer and Communications Advisory Group	Not before 25 Mar 11	No	Cabinet and Corporate Services Scrutiny Committee

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<p>Stable Way Management Agreement Ref: 03200/09/H/A We are seeking approval for the updated management agreement between the Royal Borough and the London Borough of Hammersmith and Fulham to provide services to the Traveller Site at Stable Way.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	The London Borough of Hammersmith and Fulham	Not before 25 Mar 11	No	Housing and Property Scrutiny Committee
<p>Award of Supporting People contracts for single homeless services 2010-2011 Ref: 03322/10/H/B To agree the procurement of Supporting People contracts for the single homeless in 2010-2011. One service will be subject to TUPE call off from the Framework Agreement.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 25 Mar 11	No ‡	Housing and Property Scrutiny Committee
<p>To agree recommend's for the future devel't of the Council's Outreach Service for Rough Sleepers Ref: 03324/10/H/B To agree recommendations arising from a review of the Council's Outreach Services for Rough Sleepers and the wider street population.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 25 Mar 11	No ‡	Housing and Property Scrutiny Committee
<p>To be approved at Supporting People Commissioning Body.</p>						

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<p>Award of SP Contract for Young People Accommodation-based Service (Medium Support) Ref: 03342/10/H/B The Cabinet Member is asked to agree the award of Supporting People contract for St Christopher's Fellowship for young people accommodation-based service (medium support).</p> <p>This is will have a Part B confidential appendix.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	Family and Children and Housing Options.	Not before 25 Mar 11	No	Housing and Property Scrutiny Committee
<p>To agree to pilot a one year into work and housing programme with London and Quadrant (L&Q) Ref: 03398/10/H/A To seek agreement to jointly pilot with L&Q an innovative into work and housing programme. The programme with make direct lets of difficult to let studios and one beds to people in our Supporting People accommodation based services.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	London and Quadrant a registered provider of general needs housing in the Borough.	Not before 25 Mar 11	No	Housing and Property Scrutiny Committee
<p>Award of a Supporting People contract for a complex needs service from the Framework Agreement Ref: 03399/10/H/B To agree the procurement of a Supporting People contract for a complex needs service for the single homeless.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 25 Mar 11	No ‡	Housing and Property Scrutiny Committee

March 2011

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Decommissioning small accommodation-based service for single homeless Ref: 03427/10/H/B The small accommodation-based service is not strategically relevant and carries high voids. Three services subject to a contract variation have been market-tested against the framework agreement and will be reviewed during 2011-2012 as a result of pressures on the SP grant programme.	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	London Cyrenian Housing and the RP Kensington Housing Trust. Thamesreach. Metropolitan Support Trust. English Churches Housing Group.	Not before 25 Mar 11	No ‡	Housing and Property Scrutiny Committee
Seeking approval for the publishing and implementation of Travellers' Strategy 2010-15 Ref: 03428/10/H/A The Supporting People Commissioning Body is asked to agree the content of the Travellers' Strategy 2010-2015 and its accompanying action plan.	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	The draft strategy was distributed to a wide range of stakeholders for comment. Internal consultation with Cllr Coleridge, Cllr Fiona Buxton, Laura Johnson, Jean Daintith and Paul Morse.	Not before 25 Mar 11	No	Housing and Property Scrutiny Committee
Implementation of the Council's Older People's Housing Strategy 2010-2 Ref: 03445/10/H/A The Supporting People Commissioning Body is asked to agree the content of the Older People's Housing Strategy 2010-2015 and its accompanying action plan. (Amanda Johnson)	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	Cllr Coleridge, Laura Johnson, Jean Daintith, Stella Baillie	Not before 25 Mar 11	No	Housing and Property Scrutiny Committee

March 2011

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<p>Delivery of Keyworker Housing for Rent Through a Lease to the TMO at Elm Park Gardens Ref: 03481/11/H/A The Councillor is asked to agree the lease of five new one-bedroom units at Elm Park Gardens to the TMO, so that they can be let on to keyworkers, as agreed when the basement development project was initiated. The lease arrangement is intended to allow the units to be let on non-secure tenancies, so that the units are retained for the long-term benefit of Keyworkers. (Jane Trethewey)</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	Secretary of State for Housing	Not before 25 Mar 11	No	Housing and Property Scrutiny Committee
<p>Stable Way Allocations Policy Ref: 03488/11/H/A A proposal by the Royal Borough and the London Borough of Hammersmith and Fulham to introduce a formal allocations procedure for Stable Way, formerly known as Westway Traveller Site.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	The London Borough of Hammersmith and Fulham and the residents of Stable Way	Not before 25 Mar 11	No	Housing and Property Scrutiny Committee
<p>Contact Officer: Ann Muchmore</p> <p>Award of a Supporting People contract for a Single Persons Complex Needs Service Ref: 03492/11/H/A To agree the award of a 18 month contract for a reconfigured complex needs service for the single homeless. The service will then be subject to procurement using a new West London Framework Agreement in 2012.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 25 Mar 11	No	Housing and Property Scrutiny Committee

April 2011

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Play Service Fees and Charges Ref: 03495/11/S/A To determine the level of fees and charges within the Play Service from July 2011 (Contact Paul Williamson)</p>	◆◆◆	<p>Cabinet Member for Family and Children's Services Cllr Shireen Ritchie</p>	<p>Services users, schools, Play Partnership. FCS Scrutiny Committee, 9 March.</p>	<p>Not before 01 Apr 11</p>	<p>No</p>	<p>Family and Children's Services Scrutiny Committee</p>
<p>A vision for Portobello and Golborne Markets Ref: 03504/11/T/A Sets out a vision for the markets agree by the Portobello and Golbourne management Committee and asks the relevant Cabinet Member to agree to the vision on behalf of the Council.</p>	◆◆◆	<p>Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown</p>	<p>Portobello and Golbourne Management Committee</p>	<p>Not before 15 Apr 11</p>	<p>No</p>	<p>Public Realm Scrutiny Committee</p>
<p>Contact Officer: Tot Brill</p>						
<p>Exemption from the Procurement Regulations for the Award of SP Contracts for Sheltered Housing Ref: 03473/11/H/A To seek permission for eligible providers to be awarded a contract for a period of eighteen months whilst work is undertaken to remodel and reprocure sheltered housing services. (Roger Keane)</p>	◆◆	<p>Cabinet Member for Housing and Property Cllr Tim Coleridge</p>	<p>Existing providers</p>	<p>Not before 01 Apr 11</p>	<p>No</p>	<p>Housing and Property Scrutiny Committee</p>
<p>There will be a Part B (Confidential) Appendix</p>						

April 2011

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<p>Housing Decant Policy Ref: 03459/11/H/A To establish a formal policy in respect of regeneration works resulting in the need to move residents from their current properties. The Decant Policy aims to address resident concerns through a managed decanting process which offers alternative accommodation (where appropriate) as well as compensating for expenses incurred, disturbance and inconvenience in line with legal requirements and existing best practice. (Gilly Davies)</p>	◆◆	<p>Cabinet Member for Housing and Property Cllr Tim Coleridge</p>	<p>Registered provider partners TMO</p>	Not before 29 Apr 11	No	Housing and Property Scrutiny Committee
<p>Award of Adult and Community Learning Contracts 2011-12 Ref: 03514/11/E/A To approve the award of funding to providers for the delivery of adult and community learning courses during the academic year 2011-12.</p> <p>(Contact: Karen Tyerman)</p>	◆	<p>Cabinet Member for Education and Libraries Cllr Elizabeth Campbell</p>	<p>Adult Learning Forum, Skills Funding Agency</p>	Not before 01 Apr 11	No	Family and Children's Services Scrutiny Committee

April 2011

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<p>Catholic Children's Society Adoption Agency - transfer of responsibilities to the Council Ref: 03515/11/S/A The Council will acquire a responsibility for approximately 6,000 adoption case files of the Catholic Children's Society (Westminster) and the duties that flow from holding those files due to the planned closure of the Adoption Agency. Responsibility for transfer in such cases is set out in the Adoption Agency Regulations 2005 Section 43 (2).</p> <p>Contact: John Page</p>	◆	Cabinet Member for Family and Children's Services Cllr Shireen Ritchie	Catholic Children's Society (Westminster)	Not before 01 Apr 11	No	Family and Children's Services Scrutiny Committee
<p>Contract Award for Provision of a Medium-High Support Homeless Families and Teenage Parents Hostel Ref: 03465/11/H/B To award the Field Lane Foundation the contract for the provision of Homeless Families and Teenage Parents medium to high support SP contract (Shelley Gittens)</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 01 Apr 11	No ‡	Housing and Property Scrutiny Committee
<p>Annual Review of Charges for Waste Management, Culture and Leisure Ref: 03450/11/T/A Management, Culture and Leisure Services including commercial waste collections, museums, Opera Holland Park, and the Ecology Centre</p> <p>Officer contact Yo Fung</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 01 Apr 11	No	Public Realm Scrutiny Committee

April 2011

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<p>Annual Review of charges for Transportation and Highway Services Ref: 03482/11/T/A This paper seeks approval to increase the fees for certain miscellaneous Transportation and Highways services with effect from 1 April 2011.</p> <p>Contact Officer: Shirley Long</p>	◆	<p>Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown</p>	None	Not before 01 Apr 11	Yes	Public Realm Scrutiny Committee
<p>New Contract for the provision of an automated Public convenience at South Kensington Station Ref: 03513/11/T/A Approval to award a new contract for the provision of an Automated Public Convenience (Autoloo) outside South Kensington underground station following the relocation of the existing facility.</p> <p>Contact Officer: Kathy May</p>	◆	<p>Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown</p>	None	Not before 01 Apr 11	No	Public Realm Scrutiny Committee

April 2011

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Proposed Admissions Arrangements to Primary and Secondary Schools in the Royal Borough 2012-13 Ref: 03483/11/E/A The eight week public consultation on admission arrangements for community school concludes on 1 March 2011. The arrangements must be determined and be sent to the DfE by the mandatory deadline of 15 April 2011. (Contact: Wendy Michael)</p>	◆	Cabinet Member for Education and Libraries Cllr Elizabeth Campbell	proposals are subject to a public consultation with parents of school age children, schools, neighbouring LAs and school in the relevant area and Admissions Forum members	Not before 15 Apr 11	No	Family and Children's Services Scrutiny Committee
<p>Capital Planned Maintenance Programme - Chelsea Sports Centre - Phase Two Pool Upgrade Works Ref: 03366/09/T/B Appointment of Consultants and the Award of Contract for the deferred and revised Pool Upgrade Works which were originally part of the second phase of the major maintenance works planned for Chelsea Sports Centre focusing on the sustainability, efficiency and safety of the utility supplies and services to the building as a whole.</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 15 Apr 11	No	Public Realm Scrutiny Committee

There will be a PART B Appendix

Contact Officer Jeff Mays

April 2011

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<p>Highways Maintenance 2011/12 Ref: 03502/11/T/A To seek your approval to the annual programme of maintenance and improvements on carriageway and footways for 2011/12</p> <p>Contact Officer: Mahmood Siddiqi</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 15 Apr 11	No	Public Realm Scrutiny Committee
<p>The Traffic and Transportation Policy Service Work Programme 2011/12 Ref: 03503/11/T/A To seek your approval to the work programme of the Traffic and Transportation Policy Service for the new fiscal year.</p> <p>Mike Gilroy</p>	◆	Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 15 Apr 11	No	Public Realm Scrutiny Committee
<p>Kensington and Chelsea Local Involvement Network (LINK) Funding 2011- 12 Ref: 03508/11/C/A To agree the Council's funding for the Kensington and Chelsea Local Involvement Network (LINK) 2011-12</p> <p>Contact Officer: Lucy Ashall</p>	◆	Cabinet Member for Civil Society Cllr Tim Ahern	None	Not before 22 Apr 11	No	Cabinet and Corporate Services Scrutiny Committee

+ 4 Months

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<p>Heating and Hot Water Charges in the Housing Revenue Account for 2010/11 Ref: 03441/10/H/A To approve a change in heating and hot water charges for 2010/11. (Roberto Cusano)</p>	◆◆◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 07 Dec 11	No	Housing and Property Scrutiny Committee
<p>Extension of Pensions Administration Service contract Ref: 03447/11/C/A Seeking approval to extend the Pensions Administration Contract for an additional 12 months, to 31st August 2012. This will enable the Council to review and join (if appropriate) the new Pension Administration Framework (currently being tendered by the London Borough of Hammersmith and Fulham and London Borough of Brent) due to commence 1st October 2011.</p> <p>There will be a Part B (confidential) appendix</p> <p>(Paul Lawrence)</p>	◆◆	Cabinet Member for Civil Society Cllr Tim Ahern	None	Not before 01 Aug 11	No	Cabinet and Corporate Services Scrutiny Committee