



THE ROYAL BOROUGH OF  
KENSINGTON  
AND CHELSEA

## THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA

### FORWARD PLAN OF KEY DECISIONS AUGUST 2011 TO NOVEMBER 2011

The Council is required by law to publish once a month a Forward Plan of Key Decisions proposed to be taken over the coming four months. Key decisions are defined as any executive-side matter that is not already delegated to officers which:

- (i) *involves income or expenditure of £100,000 or more; and/or*
- (ii) *is likely to have a significant impact<sup>1</sup> on the community in one or more electoral wards.*

#### **Notes:**

1. *For example (a) a decision to close a facility, alter services or carry out street works **would** be a key decision whereas (b) a matter which has no obvious impact on local people, such as an internal Council policy, **would not**. Where a decision is likely to have a significant impact, but only on a very small number of people, this will not be a key decision if it is under the financial threshold; however, in accordance with good practice, the decision-maker should ensure that those affected are informed in sufficient time for them to have an input into the decision-making process.*
2. *Responses to consultation documents or representations on external issues where the comments to be submitted are consistent with Council policy and/or are part of an on-going dialogue within that established policy will not constitute a key decision. However, where a significant or substantive new response is required, this **will** constitute a key decision.*

3. *In the case of any strategy or plan, the key decision or decisions will be made at the meeting where the strategy or plan is discussed - or through the individual Cabinet Member decision route as appropriate. Subsequent discussion and decisions about the finalising of any text consequent upon such considerations will not be deemed to be a key decision.*
4. *Grants of £20,000 or more to voluntary organisations are deemed in normal circumstances to have a 'significant impact on the community' and will therefore be key decisions.*
5. *In any case of uncertainty, the matter in question shall be treated as a key decision. Furthermore the Leader or any Cabinet Member can give notice that they wish themselves to take any executive-side decision within their portfolio that would otherwise fall within an officer's delegated authority (i.e. recall a specific delegated matter) subject to the usual requirements around advance publicity on the Forward Plan.*
6. *Any matter that does not fall within the above definition is delegated to the relevant officer of the Authority - albeit that any officer can, where he sees fit to do so, consult with the relevant decision-taker prior to taking any decision falling within his delegated authority.*

The attached Forward Plan is a list of all such proposed decisions. It represents a snapshot of the decisions in the system as at 1 August 2011. This document will be updated on the first working day of each month. For more up-to-date information, please contact the Council's Cabinet Office on 020 7361 3950, or see the version on the Council's website at [www.rbkc.gov.uk](http://www.rbkc.gov.uk). This is updated daily.

The Council also offers a weekly e-mail bulletin of current Key Decisions listed in an easy to digest format. Please contact the Cabinet Office if you would like to subscribe to this free service.

## Classification of Key Decisions Criteria



**High impact/high public interest:** *A key decision that is likely to have a major impact on service users, residents or businesses and where there is prospect of significant public interest. This decision would be expected to feature planned consultation with the OSC and the public.*



**High impact/low public interest:** *Such a key decision would meet all the above criteria on impact, but would not be expected to be of particularly public interest. This decision would be expected to feature planned consultation with the OSC and the public.*



**Routine/low public interest:** *A key decision that is of a relatively routine nature where the OSC would not wish to get involved.*

Merrick Cockell  
Leader of the Council

*Monday, 1 August 2011*

# Forward Plan of Key Decisions August-November 2011

Decision-maker reference details shown below as follows: Cabinet Member for Adult Social Care, Public Health and Environmental Health - Cllr Fiona Buxton (A); Cabinet Member for Civil Society - Cllr Rock Feilding-Mellen (C); Cabinet Member for Education and Libraries - Cllr Elizabeth Campbell (E); Cabinet Member for Family and Children's Services - Cllr Shireen Ritchie (S); Cabinet Member for Finance and IT - Cllr Warwick Lightfoot (F); Cabinet Member for Housing and Property - Cllr Tim Coleridge (H); Cabinet Member for Planning Policy - Cllr Tim Ahern (P); Deputy Leader and Cabinet Member for Transportation, Environment and Leisure - Cllr Nicholas Paget-Brown (T); Leader - Cllr Merrick Cockell (L); Full Cabinet (K).

Decision-rating details shown below as follows: ♦ - Routine/low public interest: A key decision that is of a relatively routine nature where the Scrutiny Committee would not wish to get involved.; ♦♦ - High impact/low public interest: Such a key decision would meet all the above criteria on impact, but would not be expected to be of particularly public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public.; ♦♦♦ - High impact/high public interest: A key decision that is likely to have a major impact on service users, residents or businesses and where there is prospect of significant public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public..

## August 2011

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‡ contains exempt information. Summary available on request.

Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Family and Children's Services (excluding Library Services) charges for 2011/12 Ref: 03454/11/S/A To seek approval for revised fees and charges for Family and Children's Services (excluding the Library Service) in 2011/12.</p> <p>This will be a joint decision with the Cabinet Member for Education and Libraries</p>	♦♦♦	Cabinet Member for Family and Children's Services Cllr Shireen Ritchie	Family and Children's Services Scrutiny Committee consulted by email	Not before 08 Aug 11	Yes	Family and Children's Services Scrutiny Committee

(Contact officer: Mark Jarvis)

# August 2011

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Contract for the delivery of Information Advice and Guidance (IAG) Services for Young People 2011-12            Ref: 03521/11/S/B            To approve arrangements for the delivery of IAG services from April 2011 to the point at which statutory responsibility transfers to schools in 2012. The existing contract ends 31 March 2011.            Contact; Karen Tyerman</p>	◆	Cabinet Member for Family and Children's Services Cllr Shireen Ritchie	None	Not before 02 Aug 11	No ‡	Cabinet and Corporate Services Scrutiny Committee Family and Children's Services Scrutiny Committee
<p>Catholic Children's Society Adoption Agency - transfer of responsibilities to the Council            Ref: 03515/11/S/A            The Council will acquire a responsibility for approximately 6,000 adoption case files of the Catholic Children's Society (Westminster) and the duties that flow from holding those files due to the planned closure of the Adoption Agency.            Responsibility for transfer in such cases is set out in the Adoption Agency Regulations 2005 Section 43 (2).            Contact: John Page</p>	◆	Cabinet Member for Family and Children's Services Cllr Shireen Ritchie	Catholic Children's Society (Westminster)	Not before 03 Aug 11	Yes	Family and Children's Services Scrutiny Committee

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<p>Extension of Contracts for Early Years Voluntary Sector Groups            Ref: 03547/11/S/A            To seek approval to extend the current contracts for four voluntary sector organisations that provide early years services to families in the Royal Borough. The year's extension will allow time for the service to line-up with the next Family and Children's Services voluntary sector commissioning round so that these agreements with providers who deliver essential services to fulfil the core offer for children's centres in the borough can be part of the larger FCS commissioning cycle (Contact Lena Engel).</p>	◆	Cabinet Member for Family and Children's Services Cllr Shireen Ritchie	None	Not before 03 Aug 11	Yes	Family and Children's Services Scrutiny Committee
<p>Procurement of Office Furniture for Third Floor of Refurbished Kensington Town Hall            Ref: 03587/11/P/A            The procurement of office furniture for one floor of Kensington Town Hall.</p>	◆	Cabinet Member for Planning Policy Cllr Tim Ahern	None	Not before 04 Aug 11	Yes	Cabinet and Corporate Services Scrutiny Committee

Contact Officer: Kate Rich

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<p>Joint procurement of Drug Interventions Programme services with Hammersmith and Fulham Council            Ref: 03551/11/C/A            Approval is required for the award of contract for Drug Interventions Programme (DIP) services for substance using offenders in the criminal justice system as a result of a competitive tendering process. Procurement of these services jointly with Hammersmith and Fulham Council will provide a combined service which is based in Shepherds Bush.</p> <p>Contact Officer: Darren Sutton</p>	◆	Cabinet Member for Civil Society Cllr Rock Feilding-Mellen	The DAAT Partnership Board and DIP-PPO Steering Groups have been consulted. Their membership includes the following organisations: The Royal Borough of Kensington and Chelsea, the London Probation Service, Central and North West London NHS Trust, National Treatment Agency, Home Office, Kensington and Chelsea Tenant Management Organisation, Metropolitan Police Service, NHS Kensington and Chelsea , service users of existing Drug Interventions Programme (DIP) services in Kensington and Chelsea.	Not before 05 Aug 11	Yes	Cabinet and Corporate Services Scrutiny Committee
<p>Notting Hill Carnival Traffic Management Order            Ref: 03589/11/P/A            The road closure requirements for the carnival.</p> <p>Contact Officer:            Samenua Seshar</p>	◆	Leader Cllr Merrick Cockell	London Notting Hill carnival Ltd Operational Planning & Safety Group	Not before 16 Aug 11	No	Public Realm Scrutiny Committee

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<p>Private Sector Housing: Review of Financial Assistance Policy 2008-2013 Ref: 03512/11/H/A This is a recommendation to:</p> <p>1) revise the Council's Financial Assistance Policy to discontinue the majority of discretionary private sector renewal grants except those targeted at vulnerable residents for home security, accident prevention and fuel poverty.</p> <p>2) Transfer the grant delivery function from Environmental Health to the new Home Improvement and Advice Agency.</p> <p>(Contact officer: Kevin Thompson)</p>	◆◆◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 06 Sep 11	Yes	Housing and Property Scrutiny Committee

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<p>To agree participation in the development of a new Supporting People Joint Framework.            Ref: 03498/11/H/A            The existing joint procurement framework for SP services expires in 2012. The Royal Borough has been asked to be a key player in developing a new framework by the West London Supporting People Group and the West London Alliance; (the Borough is not a member of the WLA but would wish to collaborate).</p> <p>Agreement is sought for the Borough's participation in this initiative. A further Key Decision will be required to implement the Framework.</p> <p>(Contact officers: Amanda Johnson/Stephen Evans)</p>	◆◆◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None.	Not before 19 Sep 11	Yes	Housing and Property Scrutiny Committee
<p>49 Bassett Road, W10 - Sale of Freehold            Ref: 03573/11/K/A            Sale of freehold</p>	◆◆◆	Full Cabinet The Full Cabinet	No external consultation	Not before 23 Sep 11	No	Cabinet and Corporate Services Scrutiny Committee

This report will have an exempt appendix

Officer contact: Marcus Hill

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<p>Housing Decant Policy            Ref: 03459/11/H/A            To establish a formal policy in respect of regeneration works resulting in the need to move residents from their current properties. The Decant Policy aims to address resident concerns through a managed decanting process which offers alternative accommodation (where appropriate) as well as compensating for expenses incurred, disturbance and inconvenience in line with legal requirements and existing best practice. (Gilly Davies)</p>	◆◆	<p>Cabinet Member for Housing and Property            Cllr Tim Coleridge</p>	<p>Registered provider partners             TMO</p>	Not before 16 Sep 11	Yes	Housing and Property Scrutiny Committee
<p>Developing and Implementing Personal Budgets and Contributions for Voluntary Sector Day Services            Ref: 03561/11/A/A            Adult Social Care is proposing to extend the use of personal budgets and financial contributions for people who use voluntary sector day services, where there is an assessed need and they receive a personal budget.</p>	◆◆	<p>Cabinet Member for Adult Social Care, Public Health and Environmental Health            Cllr Fiona Buxton</p>	<p>Octavia Housing, Pepper Pot Centre, Equal People, Full of Life.</p>	Not before 23 Sep 11	Yes	Health, Environmental Health and Adult Social Care Scrutiny Committee

(Contact Officer: Pete McDonnell)

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<p>Ellesmere House - Acceptance of Tender from Care UK for Remedial Works            Ref: 03364/10/A/B            Approval to accept a tender obtained by Care UK, the care provider at Ellesmere Home for Older People, for the remedial works to the home and day centre following the negotiated settlement between the Council and the developer of the home.</p> <p>Joint decision with Councillor Warwick Lightfoot, Cabinet Member for Finance and IT.</p>	◆◆	Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Fiona Buxton	Care UK Ltd.	Not before 30 Sep 11	No ‡	Health, Environmental Health and Adult Social Care Scrutiny Committee
<p>Adult Social Care System Re-Design            Ref: 03546/11/A/A            To approve the award of contract to an external provider for a new Adult Social Care system, using a framework agreement established in collaboration with Westminster City Council.</p> <p>This will be a joint decision with Councillor Warwick Lightfoot, Cabinet Member for Finance and IT.</p> <p>This decision will have a Confidential Part B Appendix.</p> <p>(Contact Officer: Mike Wood)</p>	◆◆	Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Fiona Buxton	NHS Health Partners.	Not before 30 Sep 11	No	Cabinet and Corporate Services Scrutiny Committee Health, Environmental Health and Adult Social Care Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Match Funding for European Socil Fund Projects to be delivered by RBKC            Ref: 03581/11/A/A            Providing £120k of match funding from the Economic Development Fund to secure the equivalent in match funding from London Councils, European Social Funds allocation. The funding will support employment and construction training projects to support unemployed and economically inactive residents.</p>	◆	<p>Cabinet Member for Adult Social Care, Public Health and Environmental Health            Cllr Fiona Buxton</p>	<p>Previous consultation with the Learning Work and Business sub-group of the KCP</p>	<p>Not before            01 Sep 11</p>	<p>No</p>	<p>Cabinet and Corporate Services Scrutiny Committee</p>
<p>Officer contact: Graham Hart</p> <p>Annual Review of Fees and Charges for Council Services            Ref: 03597/11/F/A            Sets the corporate framework for the Busienss Group review of fees and charges for the coming (2012/13) financial year and includes the recommendation for guideline increases.</p>	◆	<p>Cabinet Member for Finance and IT            Cllr Warwick Lightfoot</p>	<p>No external consultation</p>	<p>Not before            01 Sep 11</p>	<p>No</p>	<p>Cabinet and Corporate Services Scrutiny Committee</p>
<p>Officer contact: Nicholas Holgate</p>						

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<p>Vendor Neutral Managed Service for Agency Staff            Ref: 03580/11/C/A            To review the vendor neutral agency staff contract with Comensura.</p> <p>This report will have a Part B appendix</p> <p>Officer contact: Margaret Burns</p>	◆	Cabinet Member for Civil Society Cllr Rock Feilding-Mellen	No external consultation	Not before 08 Sep 11	No	Cabinet and Corporate Services Scrutiny Committee
<p>Pan London Out of Hours Framework Contract            Ref: 03595/11/F/A            To join the pan London framework contract in the 2011/12 financial year to answer calls outside the hours of 5.30pm and 8.30am, throughout the weekend and on bank holidays. This will create a more resilient service and generative savings for the authority.</p> <p>This is a joint decision with the Cabinet Member for Planning Policy.</p> <p>Contact Officer: Ray Brown</p>	◆	Cabinet Member for Finance and IT Cllr Warwick Lightfoot	None	Not before 09 Sep 11	No	Cabinet and Corporate Services Scrutiny Committee

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<p>Lifelong Learning Programme Grant - Inclusive Academic Teaching Language Project            Ref: 03570/11/E/A            To accept a grant of approximately £264,000 from the EU Lifelong Learning Comenius Programme for a project to improve the quality and effectiveness of academic English language teaching and support for second language learners in mainstream classroom contexts.            (Contact: Sara Green</p>	◆	Cabinet Member for Education and Libraries Cllr Elizabeth Campbell	None	Not before 12 Sep 11	No	Family and Children's Services Scrutiny Committee
<p>Torch Relay Route through the Royal Borough            Ref: 03596/11/F/A            To agree to fund services to support and celebrate the torch relay route through the borough in July 2012</p> <p>Contact Officer: Suzel Pitty</p>	◆	Cabinet Member for Finance and IT Cllr Warwick Lightfoot	London Organising Committee of the Olympic and Paralympic Games	Not before 12 Sep 11	No	Cabinet and Corporate Services Scrutiny Committee
<p>Award of contract for building works to implement self service at the Central library            Ref: 03505/11/E/A            To approve the award of contract for building works to enable the introduction of self service in the Central Library.</p> <p>There will be a part B (confidential) appendix to this report.</p> <p>(Contact: Melanie Lower)</p>	◆	Cabinet Member for Education and Libraries Cllr Elizabeth Campbell	Public (Individuals and Focus Groups as part of the Refurbishment Project) Library Service Leadership Team Library Service Transformation Programme Board Library Staff	Not before 13 Sep 11	No	Family and Children's Services Scrutiny Committee

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Opera Holland Park Transfer Process Ref: 03588/11/T/A An independent Opera Holland Park  Contact Officer:  Samenua Seshar	◆	Deputy Leader and Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	Friends of Opera Holland Park  Consultant David Elford	Not before 15 Sep 11	No	Public Realm Scrutiny Committee
Albert Bridge - Proposed change to weight limit Ref: 03590/11/T/A To seek approval to implement a 3 tonne weight limit on Albert Bridge subject to the statutory procedures and the consideration of any objections that may arise during the public consultation stage.  Contact officer:  Gary Noble	◆	Deputy Leader and Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	London Borough of Wandsworth, Transport for London and other interested parties (as per the statutory process)	Not before 15 Sep 11	No	Public Realm Scrutiny Committee

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<p>Approval to modify the Council's criteria for the licensing of tables and chairs on the Brompton Rd            Ref: 03592/11/T/A            A decision is being sought to change the Council's classification of the tables and chairs criteria for the section of Old Brompton Road, between Cranley Place and Sumner Place, from a `primary shopping frontage' requiring four metres clear footway width, to a `secondary shopping frontage, requiring three metres clear footway width.</p> <p>Contact officer:            Ayesha Flemming</p>	◆	Deputy Leader and Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 15 Sep 11	No	Public Realm Scrutiny Committee
<p>Albert Bridge-major strengthening &amp; repairs budget provision for final outturn costs            Ref: 03593/11/T/A            Seek approval to make provision for an expected increase in costs for the Albert Bridge major strengthening and repairs project.</p> <p>Contact officer:            Anne Sexton</p>	◆	Deputy Leader and Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 15 Sep 11	No	Public Realm Scrutiny Committee

PART B APPENDIX

# September 2011

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<p>Procurement of Identity Verification System through a Framework Agreement            Ref: 03555/11/F/A            To award a contract to the supplier of an electronic identification system to reduce the processing time of parking applications within a multi-channel environment, and act as a more effective means to prevent fraudulent applications.</p>	◆	Cabinet Member for Finance and IT Cllr Warwick Lightfoot	None	Not before 16 Sep 11	No	Cabinet and Corporate Services Scrutiny Committee
<p>Contract for the Supply/Replacement of External Data and Voice Infrastructure between Council Office            Ref: 03582/11/F/A            To award a contract through the Westminster City Council Next Generation Framework Contract (NGN) for the supply/replacement of the external data and voice infrastructure between Council offices</p>	◆	Cabinet Member for Finance and IT Cllr Warwick Lightfoot	No external consultation	Not before 16 Sep 11	No	Cabinet and Corporate Services Scrutiny Committee
<p>This report will have a Part B appendix</p> <p>Officer contact: Russel Hookway</p>						
<p>Plots 5 and 6 Acklam Road W10            Ref: 03575/11/K/A            Leasehold disposal</p>	◆	Full Cabinet The Full Cabinet	No external consultation	Not before 23 Sep 11	No	Cabinet and Corporate Services Scrutiny Committee
<p>This report will have an exempt appendix</p> <p>Officer contact: Marcu Hill</p>						

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<p>Amendments to the funding for older people's day services            Ref: 03591/11/A/A            This report amends an earlier Key Decision on the funding of older people's day services. It provides details on the services people have chosen to use following the closure of the EPICS day centre. (Pete McDonnell)</p>	◆	Cabinet Member for Adult Social Care, Public Health and Environmental Health Cllr Fiona Buxton	Octavia Housing	Not before 30 Sep 11	No	Health, Environmental Health and Adult Social Care Scrutiny Committee
<p>Stable Way Management Agreement            Ref: 03200/09/H/A            We are seeking approval for the updated management agreement between the Royal Borough and the London Borough of Hammersmith and Fulham to provide services to the Traveller Site at Stable Way.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	The London Borough of Hammersmith and Fulham	Not before 30 Sep 11	No	Housing and Property Scrutiny Committee
<p>To agree recommend's for the future devel't of the Council's Outreach Service for Rough Sleepers            Ref: 03324/10/H/B            To agree recommendations arising from a review of the Council's Outreach Services for Rough Sleepers and the wider street population.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 30 Sep 11	No ‡	Housing and Property Scrutiny Committee
<p>To be approved at Supporting People Commissioning Body.</p>						

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<p>Award of a Supporting People contract for a complex needs service from the Framework Agreement            Ref: 03399/10/H/B            To agree the procurement of a Supporting People contract for a complex needs service for the single homeless.</p>	◆	<p>Cabinet Member for Housing and Property            Cllr Tim Coleridge</p>	None	Not before 30 Sep 11	No ‡	Housing and Property Scrutiny Committee
<p>Seeking approval for the publishing and implementation of Travellers' Strategy 2010-15            Ref: 03428/10/H/A            The Supporting People Commissioning Body is asked to agree the content of the Travellers' Strategy 2010-2015 and its accompanying action plan.</p>	◆	<p>Cabinet Member for Housing and Property            Cllr Tim Coleridge</p>	<p>The draft strategy was distributed to a wide range of stakeholders for comment. Internal consultation with Cllr Coleridge, Cllr Fiona Buxton, Laura Johnson, Jean Daintith and Paul Morse.</p>	Not before 30 Sep 11	No	Housing and Property Scrutiny Committee
<p>Implementation of the Council's Older People's Housing Strategy 2010-2            Ref: 03445/10/H/A            The Supporting People Commissioning Body is asked to agree the content of the Older People's Housing Strategy 2010-2015 and its accompanying action plan.            (Amanda Johnson)</p>	◆	<p>Cabinet Member for Housing and Property            Cllr Tim Coleridge</p>	<p>Cllr Coleridge, Laura Johnson, Jean Daintith, Stella Baillie</p>	Not before 30 Sep 11	No	Housing and Property Scrutiny Committee

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<p>Delivery of Keyworker Housing for Rent Through a Lease to the TMO at Elm Park Gardens            Ref: 03481/11/H/A            The Councillor is asked to agree the lease of five new one-bedroom units at Elm Park Gardens to the TMO, so that they can be let on to keyworkers, as agreed when the basement development project was initiated. The lease arrangement is intended to allow the units to be let on non-secure tenancies, so that the units are retained for the long-term benefit of Keyworkers. (Jane Trethewey)</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	Secretary of State for Housing	Not before 30 Sep 11	No	Housing and Property Scrutiny Committee
<p>Stable Way Allocations Policy            Ref: 03488/11/H/A            A proposal by the Royal Borough and the London Borough of Hammersmith and Fulham to introduce a formal allocations procedure for Stable Way, formerly known as Westway Traveller Site.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	The London Borough of Hammersmith and Fulham and the residents of Stable Way	Not before 30 Sep 11	No	Housing and Property Scrutiny Committee
<p>Contact Officer: Ann Muchmore</p> <p>Award of Supporting People Contracts-three Single Homeless Services 2011/2012            Ref: 03523/11/H/A            To agree the awarding of an 18 month contract for 3 single homeless services. The services will then be subject to procurement using a new West London Framework Agreement in 2012.</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None.	Not before 30 Sep 11	No ‡	Housing and Property Scrutiny Committee

(Contact Officer: Stephen Evans)

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Capital Programme Consultancy            Ref: 03538/11/H/A            The appointment of programme consultants for major capital projects.</p> <p>There will be a Part B appendix to the report            (Contact Peter Wright)</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	none	Not before 30 Sep 11	No	Housing and Property Scrutiny Committee
<p>Furniture Collection and Storage Contract            Ref: 03543/11/H/A            To approve the appointment of a Service Provider to provide Furniture Collection and Storage Services for Temporary Accommodation and ASC Service Users.</p> <p>This decision will include a Confidential Part B Appendix.</p> <p>This will be a joint decision by Cllr Coleridge and Cllr Mills.</p> <p>(Contact Officer: Edward Barfoot)</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None.	Not before 30 Sep 11	No	Health, Environmental Health and Adult Social Care Scrutiny Committee Housing and Property Scrutiny Committee
<p>Supporting People Employment Initiatives            Ref: 03545/11/H/A            To agree the procurement of two Supporting People Housing Schemes for individuals in work.</p> <p>(Contact Officer: Stephen Evans)</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	St Mungo's	Not before 30 Sep 11	No	Housing and Property Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Establishment of a New Rent Deposit Scheme            Ref: 03559/11/H/A            To agree to the establishment of a new Rent Deposit Scheme to assist eligible housing applicants in moving into the private rented sector. The scheme will be initially managed as a pilot and this will be formally evaluated after 6 months of operation.</p> <p>(Contact Officer: Amanda Johnson)</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 30 Sep 11	No	Housing and Property Scrutiny Committee
<p>Contract Extension for Joint Contracts for the Provision of Supporting People and ASC Services.            Ref: 03564/11/H/A            Contract Extension for Joint Contracts for the Provision of Supporting People and Adult Social Care Services.</p> <p>This will be a joint decision taken by Councillor Fiona Buxton and Councillor Coleridge.</p> <p>This decision will include a Confidential Part B Appendix.</p> <p>(Contact Officer: Shelley Gittens)</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None.	Not before 30 Sep 11	Yes	Health, Environmental Health and Adult Social Care Scrutiny Committee Housing and Property Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Supporting People Contract Extension for Beacon House            Ref: 03585/11/H/A            Agreement for the contract to be extended by 24 months in line with the contract's extension clauses.</p> <p>(Contact Officer: Shelley Gittens)</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None.	Not before 30 Sep 11	Yes	Housing and Property Scrutiny Committee
<p>Housing Policy in relation to the development of Extra Care Schemes            Ref: 03594/11/H/A            This KD sets out the Council's housing policy in relation to extra care schemes. The Council should require that all Registered Providers and Developers putting forward proposals for extra care submit a model operation policy. This model operation policy should stipulate the building arrangements, care, support and management arrangements that will be in place at the scheme. (Contact Amanda Johnson)</p>	◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 30 Sep 11	No	Housing and Property Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Natural History Museum Supplementary Planning Document            Ref: 03530/11/P/A            To approve the Natural History Museum Supplementary Planning Document following public consultation.</p> <p>(Contact Officer David McDonald)</p>	◆◆◆	Cabinet Member for Planning Policy Cllr Tim Ahern	The document has been subject to public consultation, prior to being presented as a key decision	Not before 07 Oct 11	No	Public Realm Scrutiny Committee
<p>Consultation Draft Local Implementation Plan (LIP) Consultation results and approval of final draft            Ref: 03554/11/T/A            To report the results of the recent statutory consultation on our Consultation Draft LIP and seek approval to amend our Draft Final LIP in light of the consultation responses received and to submit it to Transport for London (TfL) for further consideration. The LIP sets out how we intend to implement the Mayor of London's Transport Strategy in the Royal Borough over the coming years.</p> <p>Officer contact</p> <p>Ian Davies</p>	◆◆	Deputy Leader and Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 06 Oct 11	Yes	Public Realm Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Miscellaneous Parking Matters            Ref: 03563/11/T/A            Seeking approval to implement various minor changes to the parking controls, subject to the statutory procedures and the consideration of any objections that may arise during the public consultation stage.</p> <p>Contact officer:             Kirk Deane</p>	◆	Deputy Leader and Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	Local residents and other interested parties (as part of the statutory consultation process)	Not before 04 Oct 11	Yes	Public Realm Scrutiny Committee
<p>Consideration of objection to proposed Car Club bay location on Ladbroke Grove            Ref: 03434/10/T/A            This paper sets out the single objection received during consultation and recommends implementing the car club bay.</p>	◆	Deputy Leader and Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 05 Oct 11	No	Public Realm Scrutiny Committee
<p>Proposed contract extension for the provision of an automated public convenience at South Kensington            Ref: 03513/11/T/A            Approval to extend the contract for the provision of an Automated Public Convenience (Autoloo) outside South Kensington underground station following the relocation of the existing facility.</p> <p>Contact Officer:             Kathy May</p>	◆	Deputy Leader and Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 05 Oct 11	No	Public Realm Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Management of the public realm at the Southern end of Exhibition road and Thurloe street            Ref: 03552/11/T/A            The KDR seeks approval to new tables and chairs at the southern end of Exhibition Road and to enter into a voluntary management plan with local stakeholders to manage the tables and chairs on a day to day basis.</p> <p>PART B Appendix</p> <p>Officer contact:</p> <p>Geoff Burrage</p>	◆	Deputy Leader and Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	Public consultation via necessary planning permission and separate consultation with stakeholders regarding the management plan	Not before 05 Oct 11	No	Public Realm Scrutiny Committee
<p>Budget Monitoring 2011/12 - Quarter 1            Ref: 03566/11/K/A            To agree budget virements and/or transfers to/from reserves as outlined in the report.</p> <p>Officer contact: Nicholas Holgate</p>	◆	Full Cabinet The Full Cabinet	No external consultation	Not before 05 Oct 11	No	Cabinet and Corporate Services Scrutiny Committee
<p>Planning and Design Guidelines for 100 West Cromwell Road            Ref: 02994/08/P/A            To agree the adoption of the Planning and Design guidelines</p>	◆	Cabinet Member for Planning Policy Cllr Tim Ahern	No external consultees	Not before 07 Oct 11	No	Public Realm Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Carnival village trust Ltd, Powis Square, W11            Ref: 03583/11/T/A            That the Council awards Carnival Village Trust Ltd an annual grant for each of the three years 2011/12, 2012/13 and 2013/14. The Council will provide funding of £95,500 per annum for the duration, and the level of the grant will be reviewed annually.</p> <p>Contact officer:             John Hampson</p>	◆	Deputy Leader and Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 12 Oct 11	No	Public Realm Scrutiny Committee
<p>Capital Planned Maintenance Programme - Chelsea Sports Centre - Phase Two Pool Upgrade Works            Ref: 03366/09/T/B            Appointment of Consultants and the Award of Contract for the deferred and revised Pool Upgrade Works which were originally part of the second phase of the major maintenance works planned for Chelsea Sports Centre focusing on the sustainability, efficiency and safety of the utility supplies and services to the building as a whole.</p> <p>There will be a PART B Appendix</p> <p>Contact Officer Jeff Mays</p>	◆	Deputy Leader and Cabinet Member for Transportation, Environment and Leisure Cllr Nicholas Paget-Brown	None	Not before 14 Oct 11	No	Public Realm Scrutiny Committee

## + 4 Months

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Heating and Hot Water Charges in the Housing Revenue Account for 2010/11 Ref: 03441/10/H/A To approve a change in heating and hot water charges for 2010/11. (Roberto Cusano)	◆◆◆	Cabinet Member for Housing and Property Cllr Tim Coleridge	None	Not before 07 Dec 11	No	Housing and Property Scrutiny Committee
Earl's Court Joint Supplementary Planning Document Ref: 03528/11/C/A To approve the Earl's Court Joint Supplementary Planning Document following public consultation.	◆◆◆	Cabinet Member for Planning Policy Cllr Tim Ahern	The document has been subject to public consultation, prior to being presented as a key decision	Not before 16 Dec 11	No	Public Realm Scrutiny Committee

(Contact Officer: Brendon Roberts)